

**ERIE COUNTY**

REVISED: 2/12/19

**DEPARTMENT OF ENVIRONMENTAL SERVICES**

554 River Road, Huron, Ohio 44839  
 Phone (419) 433-7303, ext. 2301 Fax (419) 433-6214

**APPLICATION FOR CONTRACTOR REGISTRATION FOR 7/01/2020 THRU 6/30/2021**

NEW \_\_\_\_\_ RENEWAL \_\_\_\_\_ Date Appl. Recvd: \_\_\_\_\_ Registration No: \_\_\_\_\_ Fee  
 Recvd: \_\_\_\_\_ Check  Check # \_\_\_\_\_ Cash  Amount Received: \_\_\_\_\_

1. Select all boxes that describe your firm as a participant in this program. Complete only the sections that apply to your company.		<input type="checkbox"/> SEWER AND WATER INSTALLING SERVICE LINE CONTRACTOR	
		<input type="checkbox"/> ENGINEERING FIRM / DEVELOPER / ARCHITECT / BUILDERS	
2a. COMPANY NAME <small>(Please Print)</small>			
2b. COMPANY ADDRESS <small>STREET</small>			
2c. COMPANY ADDRESS <small>CITY, STATE, ZIP</small>			
2d. COMPANY PHONE # WITH AREA CODE	2e. COMPANY FAX #	2f. COMPANY EMAIL	
3a. MAIN CONTACT PERSON	3b. EMAIL ADDRESS	3c. CELL OR OFFICE PHONE WITH EXT #	
4a. COMPANY RESPONSIBLE FOR PREPARATION OF DRAWINGS <small>(Please Print Name)</small>	4b. EMAIL ADDRESS	4c. CELL OR OFFICE PHONE WITH EXT #	
	NAME (PLEASE PRINT) _____	TITLE _____	
	NAME (PLEASE PRINT) _____	TITLE _____	
5. NAME OF ON-SITE SAFETY EMPLOYEE(s) For Installing Service Line Contractors Only  <small>(Attach separate page for additional names, if needed)</small>	<u>ON-SITE SAFETY EMPLOYEE</u>	<u>CELLPHONE #</u>	
	_____	(_____) _____	
	_____	(_____) _____	
	_____	(_____) _____	
	_____	(_____) _____	
	_____	(_____) _____	

6. By my signature below, I agree to follow all the requirements of the Erie County Contractor Registration Program as described in this application and referenced documents that apply to my company acting for and on behalf of said Company.

\_\_\_\_\_  
PRINT NAME

\_\_\_\_\_  
AUTHORIZED REPRESENTATIVE SIGNATURE

\_\_\_\_\_  
COMPANY

\_\_\_\_\_  
DATE

# STEPS TO FOLLOW

## ENGINEERING FIRM, DEVELOPER, ARCHITECT

- a. Agree to submit application and registration fee of \$25.00.
- b. Agree to submit one (1) set of 24" x 36" paper detail drawings and one (1) electronic copy in pdf format (including plan and profiles, proposed and existing topography and all buried utilities) and specifications of all proposed sanitary sewer and water line drawings on shall be submitted for review and approval to: Erie County Sanitary Engineer, c/o D.O.E.S., 554 River Road, Huron, Ohio, 44839. Upon approval of the detail drawings and specifications for construction, the Engineering Firm/ Developer/Architect will have one (1) year from approval date to complete the construction of the water and sanitary sewer lines or will have to resubmit for approval and at a minimum be subject to any new D.O.E.S. requirements.
- c. Agree to submit and have current BWC Certificate and Certificate of Liability Insurance on file at DOES at all times.
- d. Agree to follow all Erie County Sewer and Water Rules, Specifications and Construction Standards governing construction and installation of sanitary sewer service connections and water service connections which are ultimately connected to the County's public sanitary sewer system and water distribution system.
- e. Agree to hold harmless Erie County, for any bodily, personal or real property damage resulting from the actions of my employees, equipment, and sub-contractors.
- f. Erie County DOES may deny registration to anyone who has failed to follow Erie County rules, specifications and standards.

## SEWER & WATER INSTALLING SERVICE LINE CONTRACTORS

- a. Agree to submit application, Project Safety Agreement and registration fee of \$25.00.
- b. Agree to submit and have current BWC Certificate and Certificate of Liability Insurance on file at DOES at all times.
- c. Agree to follow all applicable OSHA regulations in performing all water line and sanitary sewer construction.
- d. If applicable, agree to submit one (1) set of paper detail drawings 24" x 36" sheets and one (1) electronic copy in pdf format (including plan and profiles, proposed and existing topography and all buried utilities) and specifications of all proposed sanitary sewer and water line drawings on shall be submitted for review and approval to: Erie County Sanitary Engineer, c/o D.O.E.S., 554 River Road, Huron, Ohio, 44839.
- e. Upon approval of the detail drawings and specifications for construction, you will have one (1) year from approval date to complete the construction of the water and sanitary sewer lines or will have to resubmit for approval and at a minimum be subject to any new D.O.E.S. requirements.
- f. Agree to follow all Erie County Sewer and Water Rules, Specifications and Construction Standards governing construction and installation of sanitary sewer service connections and water service connections which are ultimately connected to the County's public sanitary sewer system and water distribution system.
- g. Agree to hold harmless Erie County, for any bodily, personal or real property damage resulting from the actions of my employees, equipment, and sub-contractors.
- h. Agree to call a MINIMUM of two (2) working days **AFTER** permit has been issued before installing sanitary sewer services and improvements to schedule inspections at (419) 433-7303, extension 2308, if applicable.
- i. Erie County DOES may deny registration to anyone who has failed to follow County rules, specifications and standards.

**RETURN INFORMATION TO: ERIE COUNTY D.O.E.S.**

**554 RIVER ROAD, HURON, OHIO 44839**