

**ERIE COUNTY**  
**JOB POSTING #2020-004**

Continuous Posting-Vacancies Filled on an as Need Basis.

**POSITION:** FT-PT LPN

**DEPARTMENT:** The Meadows Care Facility

**SALARY RANGE:** \$19.17/hr.; \$19.94 after probation  
Plus shift differential if applicable

**POSTING DATE:** 8:00 a.m., January 27, 2020

**CLOSING DATE:** 4:30 p.m., December 31, 2020

**MINIMUM REQUIREMENTS**

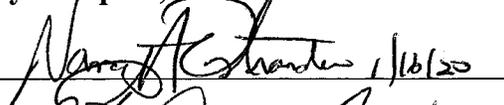
Current licensure as a practical nurse in the State of Ohio and two (2) years nursing experience that included one (1) year in supervision and concentration in geriatrics. Satisfactorily passing of a physical exam and TB testing to be updated according to the needs of the facility. Valid driver's license. Erie County residency preferred.

Pre-employment physical and drug screen required.

An in-depth job description can be reviewed at the Human Resources Office at 2900 Columbus Avenue, Sandusky.

**Qualified applicants apply at the Department of Human Resources, 2900 Columbus Avenue, Suite 210, Sandusky, Ohio OR visit Erie County's website, [www.eriecounty.oh.gov](http://www.eriecounty.oh.gov), where employment applications and current job postings are available for viewing and/or downloading. Applications are also available and accepted at OhioMeansJobs at Erie County Job and Family Services, 221 West Parish Street, Sandusky (operating hours 8:00 a.m. - 4:30 p.m. Monday through Friday). PLEASE NOTE: A completed Erie County application must be received in the Human Resources Department by 4:30 p.m., 12/31/20. EOE/AA/ADA**

Approved for Content

 1/16/20

Approved for Posting

 1/20/20

Post until 4:30 p.m.,

Thursday, December 31, 2020

## 2020-004 ERIE COUNTY JOB OPENING ANNOUNCEMENT

### Where Applications Taken:

Erie County Human Resources  
Erie County Services Center  
Second Floor, Room 207  
2900 Columbus Avenue  
Sandusky, Ohio 44870

### Office Hours:

8:00 a.m. till 4:30 p.m.  
Monday through Friday

### Where Postings Sent:

Erie County Care Facility	Human Resources
Erie County Court	Courthouse
Firelands Campus	O.B.E.S.
Ohio Business College	B.V.R.
	Goodwill
Health Department	C.A.C.
Newspaper	NAACP
SHS Vocational Ed.	Terra Tech
All County Bulletin Boards	Your Job Store

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### ERIE COUNTY IS AN EQUAL OPPORTUNITY EMPLOYER

Erie County does not discriminate on the basis of race, color, national origin, sex, religion, age and handicapped status in employment or the provision of services.

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**DEPARTMENT: Meadows Care Facility**

**POSITION: FT-PT  
Licensed Practical Nurse**

**POSTING DATE:** 8:00 a.m., Monday  
January 27, 2020

**LOCATION:** 3619 E. Perkins Ave.  
Huron, Ohio 44839

**CLOSING DATE:** 4:30 p.m., Thursday  
December 31, 2020

**WORKING HOURS:** All shifts

**EFFECTIVE DATE:** A.S.A.P.

**SALARY:** \$19.17/hr.; \$19.94/hr. after probation  
Plus shift differential if applicable

### Description of the Job:

Under general supervision, is responsible for assessing, planning, implementing, and evaluating the care of a group of residents. Supervise other nursing personnel on an assigned shift. Perform other related duties as required.

### Essential Functions to be Performed:

- Assess the nursing care needs of residents by analyzing information from records; charts; interviews with the resident, family or friends, medical personnel or supervisor; care conferences; and from personal observations made on rounds.
- Supervise other nursing personnel in the performance of patient care; assign duties. Provide guidance and assistance; may orient and train; evaluate performance and recommends discipline.
- Perform direct nursing care for residents; assist with examinations and medical treatments; analyze residents conditions; dispense or oversee the dispensing of prescribed drugs; administer medications and treatments such as skin care, tube feedings, catheterizing, changing sterile dressings, etc; take and interpret vital signs; give enemas; give immunizations; observe changes in condition.
- Oversee and may perform the daily charting of patients conditions and activities; establish priorities for nursing care.
- Recognize and combine signs and symptoms to make subjective judgements about patient needs.
- Identify patient needs and formulate a nursing care plan.
- Implement care plans which include preventive and rehabilitative procedures with the cooperation of other nursing personnel.
- Evaluate and update nursing care plans to meet the changing needs of patients; establish long-range goals.
- Communicate with the Director of Nursing Services, RN Floor Supervisor and/or the next shift concerning any resident who needs special attention or care.
- Anticipate patient care problems based on information gained.
- Perform emergency care and first aid.
- Requisition supplies, count drugs, supervise the use and care of equipment; notify proper personnel when equipment needs repair or replacement.
- Make recommendations when requested concerning policies, procedures, staffing patterns and staffing needs; serve on various in-house committees.
- Attend in-service and educational seminars to further nursing knowledge or skills.
- Make necessary notifications and arrangements in cases of death.
- Assist in making arrangements to transfer patients to other facilities when necessary.
- Oversee Housekeeping Aides duties, in their cluster, and report to the Housekeeping Supervisor.
- Perform other related duties as required.

### Minimum Qualifications

- Knowledge of professional nursing theory and practice.
- Knowledge of supervision.
- Knowledge of employee training and development.
- Ability to instruct and supervise.

Minimum Qualifications: (continued):

- Ability to motivate employees and residents.
- Ability to work in stressful situations.
- Ability to follow oral and written instructions.
- Ability to write clear and concise reports.
- Ability to represent the institution to patients' families and deal with their questions and concerns.
- Ability to keep information confidential.
- Ability to develop and maintain effective working relationships with associates, supervisors, subordinates, patients and the general public.
- Ability to observe, establish facts and draw valid conclusions.
- Ability to set priorities and be flexible.
- Skill in supervision.
- Skill in the use of medical instruments and equipment.
- Skill in performing nursing procedures.
- Valid driver's license.

Qualifications Desirable for Employment:

- Any combination of training and work experience which indicates possession of the skills knowledge and abilities listed above. An example of an acceptable qualification for this position is:
- Current license as registered nurse or practical nurse in the State of Ohio and two years nursing experience that included one year in supervision and concentration in geriatrics.
- Satisfactorily passing of physical examination and TB testing to be updated as necessary according to the needs of the facility.
- Erie County residents preferred.

Physical Requirements:

- Alternate frequently between sitting/standing/walking throughout an eight (8) hour workday.
- Lift/carry a minimum of fifty (50) pounds.
- Reaching with bilateral upper extremities into/up to/down to various heights.
- Push/pull with twenty (20) pounds of initial force.
- Climb onto stepladder (2 steps).
- Bend/squat/crouch/kneel.

Approved for Content

 1/10/20

Approved for Posting

 1/20/20

Post until 4:30 p.m.,

Thursday, December 31, 2020

**WRITTEN APPLICATIONS MUST BE COMPLETED BY CLOSING DATE**