ERIE COUNTY MUNICIPAL COURT

PROBATION DEPARTMENT

150 West Mason Road
Milan, Ohio 44846
Telephone (419) 499-4689 ▪ Fax (419) 499-3300
www.eriecounty.oh.gov/municipcalcourt.aspx

CARL J. KAMM III
Judge

STEVE HAMMERSMITH
Probation Officer
shammersmith@eriecounty.oh.gov

DRIVING PRIVILEGES PACKET

1st Offense OVI Driving Privileges

If you are charged with OVI (driving while impaired) and the present charge is your first charge of this type within the past ten (10) years,

You have the following options available for your driving privileges:

OPTION #1 _____ Restricted driving for DIRECT employment, personal medical, court ordered counseling, education and direct childcare driving. NO IGNITION INTERLOCK REQUIRED.

OPTION #2 _____ Unrestricted driving with MANDATORY-IGNITION INTER-LOCK installed on the vehicle you drive at YOUR EXPENSE. Approximate cost is $140.00 - $175.00 installation and between $85.00 - $100.00 per month. This will be for the entire length of your suspension. Costs are only estimates. If you choose this option, an additional appointment with the probation department will be required.

After you obtain your driving letter, you will be required to obtain a "RESTRICTED DRIVER'S LICENSE" from the Ohio BMV before you operate any motor vehicle.

Signature of Defendant: _____ Date: _____

If you fail to choose an Option, Option #1 will be used for your driving privileges. Contact the Probation Department with any questions.

Unrestricted Driving with Mandatory Ignition Inter-Lock (IID) Procedure

If you have chosen Option #2 for unrestricted driving with ignition inter-lock, please complete the following information.

If you have chosen Option #1, disregard this page and complete the remainder of the application.

Defendant: _____

Case Number: _____

Vehicle Make: _____

Vehicle Year: _____

License Plate: _____

You must meet with the probation officer in-person for the proper paperwork to be completed. This usually takes 10 – 15 minutes. You must call to schedule an appointment, which will normally take place between 9:00 AM – 1:00 PM, Monday – Friday.

There is a $50.00 application fee payable at the time of the appointment.

Application for Occupational Driving

Occupational Driving will only be considered for the time required to drive from place of residence to employment and return. The following information must be returned to the probation department before consideration of your request.

All of the following items must be submitted before any consideration of Occupational Driving:

1. This completed application;
2. Written proof from your employer on company letterhead with your hours of employment, days scheduled to work and supervisor's signature;
3. Proof of paid auto insurance with effective dates;
4. Application for Registration of a Motor Vehicle with Restricted Plates, with Defendant's portion completed and signed (BMV Form 4808, attached);
5. Occupational Driving Agreement (attached);
6. **Payment of the following application fee, made payable to the Erie County Municipal Court:**
    a. **$50.00; or**
    b. **$55.00 for First Offender if you elected the Inter-Lock Program; or**
    c. **$10.00 if this application is for an amended letter (you already have driving privileges issued in this case and are asking for a change in terms).**

Full Name: _____

Address: (Street, City, State, Zip) _____

_____ Phone Number: _____

Email Address: _____

Driver's License Number: _____ Date of Birth: _____

Employer: _____ Supervisor: _____

Employment Address: (Street, City, State, Zip) _____

_____ Employer Phone Number: _____

Normal Days of Employment & Hours: _____

Approximate Driving Time Between Residence & Employment: _____

Driver's License Surrendered: Yes / No (**If you still have your driver's license it must be attached to this completed application.)**

If yes, what agency has your physical license: _____

Insurance Company: _____ Phone: _____

Policy Number: _____

Effective Date of Policy, From _____ to _____

Payments Made (check one): Monthly _____ Quarterly _____ Semi-Annually _____

I understand that any false statements made on this application will result in my occupational driving privileges being denied or revoked.

Signature of Defendant: _____ Date: _____

Occupational Driving Agreement

I, _____ (your name), understand that I must comply with all conditions contained in my occupational driving, along with the following:

1. I must carry the permit in my vehicle at all times when driving. I understand that I could be charged with driving under suspension if I am stopped by law enforcement and do not have my letter in my possession.
2. I must pay all fines associated with my case by the due date according to the payment agreement. I understand that failing to pay fines and costs by the due date will void this agreement.
3. I understand that I must report all traffic violations and/or citations I receive to the Probation Officer of the Erie County Municipal Court within 72 hours of being charged.
4. I understand that there is a fee of $10.00 each time I request an amended driving letter.

I understand and acknowledge that a violation of any of the above conditions or any violation of law will render my occupational permit void.

Signature of Defendant: _____ Date: _____

This form must be signed and returned to the Erie County Municipal Court Probation Department before your occupational permit will be issued.

OHIO DEPARTMENT OF PUBLIC SAFETY
BUREAU OF MOTOR VEHICLES

APPLICATION FOR REGISTRATION OF A MOTOR VEHICLE WITH RESTRICTED PLATES

BMV VALIDATION BLOCK

TYPE OR PRINT

REGISTRATION INFORMATION FOUND ON VALID OHIO/OUT-OF-STATE REGISTRATION CARD

LICENSE PLATE #	EXPIRATION DATE	STATE

VEHICLE INFORMATION FROM OHIO CERTIFICATE/MEMORANDUM TITLE

VEHICLE SERIAL NO.	MAKE	YEAR	TYPE	CERTIFICATE OF TITLE NO. (OHIO ONLY)

OWNER INFORMATION

OWNER NAME			OHIO DRIVER LICENSE, OHIO ID, SOCIAL SECURITY NO. OR TAX ID NO.
RESIDENCE ADDRESS	CITY	STATE	ZIP CODE
JOINT OWNER NAME			COUNTY OF RESIDENCE
OWNER MAILING ADDRESS	CITY	STATE	ZIP CODE

FILL IN CITY NAME ONLY IF YOU LIVE INSIDE CORPORATION LIMITS	INCORPORATED CITY	FILL IN TOWNSHIP ONLY IF YOU LIVE OUTSIDE CORPORATION LIMITS	TOWNSHIP

Y/N	Is Your License Plate Registration Under Suspension or Revocation Under the Ohio Financial Responsibility Law?	Y/N	Has the Motor Vehicle Being Registered been Operated by the Owner on Public Roads or Highways Prior to Date of This Application?	Y/N	If Operated by the Owner on Public Roads or Highways Prior to this Date, have Required Registration or transfer Fees Been Paid?

OWNER SIGNATURE	DATE
X	

COURT NOTIFICATION
MUST BE COMPLETED BY TRIAL COURT

AN APPLICATION FOR RESTRICTED PLATES HAS BEEN SUBMITTED BY THE FOLLOWING NAMED INDIVIDUAL:

DEFENDANT			
RESIDENCE STREET	CITY	STATE	ZIP CODE

INDICATE BELOW THE ACTION TO BE TAKEN:

Application ☐ APPROVED ☐ DISAPPROVED by Authorized Official _____

as submitted by _____ **COURT**

in the County of _____, **State of Ohio.**

Date Suspended or Revocation Expires _____

DO NOT WRITE BELOW THIS LINE FOR BMV USE ONLY

ENTERED ON RECORDS

LICENSE NUMBER	YEAR	TYPE	DATE	FEE	BY

COURT NOTIFICATION AND APPLICATION FOR OHIO RESTRICTED LICENSE PLATES

When the license of any person is suspended or revoked, the trial judge may impound the Ohio registration and Ohio license plates of any motor vehicle the individual owns.

Whenever an Ohio registration and license plates have been impounded in accordance with Ohio Revised Code Section 4507.02, the vehicle owner, with court approval, may apply for restricted license plates. (Ohio Revised Code Sections 4507.164, 4503.231, 4507.02).

To obtain restricted license plates the following items **MUST BE PRESENTED**:

1. Payment due: Plate, $8.25 and Deputy Fee.

2. Completed and signed APPLICATION on **REVERSE SIDE**.

3. Trial Court must complete and sign **COURT NOTIFICATION ON REVERSE SIDE**.

4. **OHIO** Certificate of Title/Memorandum Title or current Registration Card is required. (COPIES NOT ACCEPTABLE).

5. This completed form must be taken to your local Deputy Registrar.

IMPORTANT: Restricted license plates can only be issued to a vehicle with a current registration. For new Ohio license plates the original Certificate of Title/Memorandum Title is required.