Erie County Sheriff's Office
Citizen Complaint Instructions

Please read carefully and completely.

If you wish to make a complaint about the actions of an Erie County Sheriff's Office employee, or about any aspect of the Erie County Sheriff's Office operations, please:

- Stop at the Sheriff's Office and tell any employee that you want to make a complaint; or
- Call the Sheriff's Office at 419-625-7951, option 1, and tell the dispatcher answering the phone that you want to make a complaint; or
- Write out your complaint, and mail it to the Erie County Sheriff's Office, Attention: Sergeant Dennis Papineau; 2800 Columbus Ave., Sandusky Ohio 44870; or
- Email your complaint to Sgt. Dennis Papineau at dpapineau@eriecounty.oh.gov.

If you stop at the station to file a complaint, a supervisory officer can assist you in completing this Citizens Complaint form. While this form asks you to identify yourself, you may make an anonymous complaint.

Your complaint will then be investigated. If you have identified yourself, you may be contacted and asked additional questions about your complaint.

If the investigation into your complaint may be lengthy, and if you have identified yourself, you will be contacted and will be advised of an approximate time frame for the conclusion of the investigation of your complaint.

When the investigation into your complaint has been completed, the Sheriff will review the investigation and you will then be notified with an explanation of the outcome.

Erie County Sheriff's Office
Citizen Complaint

Name:

_____ DOB:_____

Address:

_____

Phone number that we may use to reach you for additional information:

_____

Date and time of incident:

_____

Location of incident:

_____

Name of employee(s) against whom complaint is being filed, or other identifying information, description, cruiser license plate number, etc. if name is not known:

_____

_____

Name(s)/address/phone number or other identifying information of witnesses to incident:

_____

_____

Description of incident and complaint. Please be as specific as possible.

I understand that this written complaint is being submitted to the Erie County Sheriff's Office and will be the basis for an investigation involving a Sheriff's Office employee. I declare and affirm that my statement has been made by me voluntarily without persuasion, coercion, or promise of any kind.

I understand that, in compliance with the policies and procedures of the Sheriff's Office, the employee against whom this complaint is filed may be entitled to a hearing.

By signing and filing this complaint, I hereby agree to appear and to testify under oath concerning all matters relevant to this complaint if called upon to do so.

My signature below signifies that the facts contained herein are complete, accurate, and true to the best of my knowledge and belief.

_____ _____
Signature of Complainant Date

_____ _____
Signature of Person Receiving Complaint Date and Time Received