

ERIE COUNTY COMMISSIONERS

REGULAR SESSION

THURSDAY, FEBRUARY 4, 2019

ALL PRESENT

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President Shenigo called the meeting to order at 9:30 a.m. and opened with the Pledge of Allegiance.

Assistant Prosecuting Attorney Gerhard Gross was also present.

On motion of Mr. Shoffner and second of Mr. Old, Board **approves the minutes** of the January 7, 2019 meeting; Roll Call: All Aye

**Nick Katsaros, Regional External Affairs, FirstEnergy Corporation.**

Mr. Katsaros introduced himself to the Commissioners. He is replacing Gary Mortus, who retired last year, and will be working out of both the local and Akron offices.

**Pete Daniel re Various Issues.**

**Services Center Annex Water Damage.** Pete reported that a line in the sprinkler system in the Annex Building froze and broke over the weekend. He commended the Facilities Department employees, specifically mentioning John Baum, for their assistance, noting that they all came in to get the water shut off and equipment and furniture moved. It will have to be decided how we will pay for the repairs and equipment replacement. He said that last time this happened, several years ago, these costs were paid by the Facilities Department and reimbursed by insurance.

On motion of Mr. Shoffner and second of Mr. Old, Board adopts resolution executing payment of **Then and Now Certification** presented by the County Auditor pursuant to O.R.C. 5705.41(d)1, and authorizing the drawing of warrant(s) in payment of amounts due upon contract or order; Roll Call: All Aye (#19-71)

**Finance Department re Budget Presentation.** Present were Ed Widman, Director of Finance; Melissa Tomaro, Assistant Finance Director; and Rachel Malone, Director of Business Services, Board of Developmental Disabilities. Ed said that the Consolidated Budget Hearing is scheduled for February 14, and recommends that it be pushed back until February 21.

The following budget summaries were presented:

Commissioners - Executive, Commissioners Administration.

Finance - it was noted that a position in that office was vacant for part of 2018, the supplies budget has been reduced, and he is anticipating an unemployment claim.

County Treasurer Executive, DRETAC and Prepaid Investment Earnings Funds - Ed has advised Treasurer Pam Ferrell that she needs to spend down some of her Prepaid interest dollars, absorbing some General Fund costs.

Common Pleas Court - Binette - the Judge is requesting that 2018 budget numbers be used for his 2019 budget.

Judicial Special Projects, Domestic Special Projects, and Foreclosure Action Special Projects Funds - Binette - no changes.

County Court - Judicial and Capital - the Judge has requested \$20,800 in his capital account to reimburse the Sheriff's Office for a Deputy assigned to his court, manning the security scanner.

Law Library Resources Board - Ed said the fund has a healthy ending balance. The Prosecutor's Office has become involved with the collection of approximately \$70,000 that is owed in arrears by one of the municipal courts.

The General Fund Preliminary Budget Status was reviewed:

Prosecuting Attorney - DRETAC - expecting an increase in this budget because some health insurance costs will be paid from this fund, since the Prosecutor is not charging any personnel there this year.

Common Pleas Court - Tone - Commissioner Shenigo asked if Judge Tone had increased court costs, and was told that he has not yet. Mr. Shenigo is concerned about the Adult Probation budget since several grants were not renewed this year.

Family Court - as a result of an IRS ruling, Family and Children First Council mentors must be considered employees, not independent contractors. The Court's budget will be adjusted for this expense, to be reimbursed by FCFC. Revenue numbers will also be adjusted to reflect that.

Ohio State University Extension - Melissa advised that they are willing to reduce the contribution from the County by \$10,000. However, if we cut more than that, OSU will not subsidize them. The Commissioners would like to know how much the Extension Office receives from OSU, and the overall total budget, including salaries and operations.

Probate Court - Judge McGookey is asking for an increase in her budget to cover personnel and insurance changes in her office, additional travel dollars, and her Investigator. Ed also mentioned that CourtView costs are increasing for Judges Binette, Tone and DeLamatre, and the Clerk of Courts, and they will be paid from the General Fund this year instead of Special Projects funds.

Mr. Shenigo asked if revenue numbers have been set yet, with Pete saying that there are still some changes needed before they can be finalized.

Board approves Revised Auditor's Certificate for **Consumer's Petroleum** in an additional amount of \$50,000.00 re providing fuel for DOES.

Board approves Revised Auditor's Certificate for **Corso's Flower & Garden Center** in an additional amount of \$4,000.00 re providing snow and ice removal services for County facilities.

Board executes letters to Kaden Canfield, Anthony Douglas, Caroline Gast, Juliana Green, Landon Kim, Ben Parnell, Evan Pearston, Makalya Ryerson, Will Werling, and Franklin Whipple, c/o Mary Darr, Gifted Intervention Specialist, Perkins Middle School, 3700 South Avenue, Sandusky, re **presentation of winning Land Use Debate projects.**

Board approves Travel Request Form for **Rick Jeffrey**, Auditor, attending CAAO Legislative and Executive Board meeting in Westerville, Ohio, on 2/14/19 at no cost.

Board authorizes expenses for **Steve Shoffner**, Commissioner, attending CCAO New Member Training seminar in Columbus, Ohio, on 2/11 - 2/13/19 in an estimated amount of \$135.00.

Board authorizes expenses for **David Moyer**, DOES, taking online CEU training courses for water in the amount of \$185.65.

Board authorizes expenses for **David Moyer**, DOES, taking online CEU training courses for wastewater in the amount of \$199.55.

Board authorizes expenses for **Nancy Ostrander** and **Matt Wilson**, Human Resources, attending Society for Human Resources Management training in Elyria, Ohio, on 2/21/19 in an estimated amount of \$40.00.

Board authorizes expenses for **Nancy Ostrander** and **Matt Wilson**, Human Resources, attending State Personnel Board of Review Annual Conference in Dublin, Ohio, on 3/22/19 in an estimated amount of \$250.00.

Board approves Travel Request Form for **Andrea McKillips**, **Jodee Davis**, and **Donna Patrick**, The Meadows at Osborn Park, attending CHS Operations meeting in Columbus, Ohio, on 2/22/19 at no cost.

Board authorizes expenses for **Carrie Whitaker**, Regional Planning, attending Traffic Forecasting Methodologies class in Columbus, Ohio, on 4/9 - 4/11/19 in an estimated amount of \$834.00.

Board approves Personnel Action Form for **Dog Warden's Office** re **Andria Cogar**, Deputy Dog Warden 1, longevity increase effective 2/10/19.

Board approves the following Personnel Action Forms for **DOES**:  
**Zachary Basting**, Engineering Technician I; **Robert Biglin**, Maintenance Repair I - Collection; **Robert Blevins**, Equipment Operator III - Water; **Keith Bovard**, Chief Equipment Repair Operator III - Treatment; **Christine Bradley**, Computer/Data Operator - Water; **Henry Brisker**, Maintenance Repair III - Collection; **William Fleck**, Environmental Specialist; **Jesse Gibson**, Laborer - Landfill; **Kelly Green**, Account Clerk II - Billing; **Charles Gremling**, Maintenance Repair III - Water; **Troy Hansen**,

Maintenance Repair III - Water; **Edward Hartley**, Plant Operator III - Treatment; **Troy Herchler**, Equipment Operator I - Landfill; **Dustin Hermes**, Maintenance Repair I - Water Division; **Cheryl Holbrook**, Account Clerk II - Billing; **Phillip Jesberger**, Foreman - Treatment; **Eric Johnson** - Scale Attendant - Landfill; **Mark Kalinowski**, Chief Equipment Repair Operator III - Treatment; **Tobin "Toby" Meyer**, Equipment Repair Operator II - Treatment; **Timothy Miller**, Laborer - Landfill; **Daniel Mulvin**, Equipment Operator III - Water Division; **David Newman**, Equipment Operator I - Landfill; **Daniel Rickenbaugh**, Equipment Operator I - Landfill; **John Rufo**, Environmental Specialist; **Anthony Schaefer**, Maintenance Repair I - Collection; **Jackson Schaefer**, Foreman - Water; **David Schippel**, Foreman - Landfill; **Andrew Schoewe**, Equipment Operator III - Water Division; **Brian Stimmel**, Maintenance Repair III - Collection; **David Streng**, Maintenance Repair III - Water; **Randy Whyde**, Foreman - Collection Division; and **Stephanie Williams**, Account Clerk II - Billing, salary increase effective 1/1/19, per union contract.

Board approves Personnel Action Form for **The Meadows at Osborn Park** re **Debra Pollard-Wheeler**, full-time STNA, termination due to three no call no shows effective 1/30/19.

Board approves Personnel Action Form for **DOES** re **Zachary Basting**, from Engineering Technician I to Engineering Technician II effective 1/27/19.

Received letter from Safe Harbour Domestic Violence Shelter re **fourth quarter 2018 statistics**.

Received **Serving Our Seniors First Quarter Report for 2019**.

Received copy of **Monthly Financial Report** for the month of January 31, 2019 from the Erie County Auditor, per O.R.C. 319.15.

Received copy of **Erie County Probate Court 2018 Annual Report** from Judge McGookey.

On motion of Mr. Shenigo and second of Mr. Shoffner, Board **recesses** into **Executive Session** re **Pending Litigation**; Roll Call: All Aye

On motion of Mr. Old and second of Mr. Shoffner, Board **reconvenes**; Roll Call: All Aye

On motion of Mr. Old and second of Mr. Shoffner, Board **adjourns** at 1:40 p.m.; Roll Call: All Aye