

ERIE COUNTY COMMISSIONERS

REGULAR SESSION

THURSDAY, JANUARY 17, 2019

ALL PRESENT

President Shenigo called the meeting to order at 9:30 a.m. The meeting was opened with the Pledge of Allegiance and a prayer given by Pastor Dave Brown of The Chapel.

Assistant Prosecuting Attorney Gerhard Gross was also present.

On motion of Mr. Shoffner and second of Mr. Old, Board **approves the minutes** of the December 20, 2018 meeting; Roll Call: All Aye

Erie County Land Use Debate Team Members. Regional Planning Director Steve Poggiali was also present for this session.

Senior Planner Tim King explained that the ERPC office has worked with 8th graders from area schools every year since 1990 on this program. In December, approximately 150 students presented plans for a specific area selected by ERPC for development. In the past, projects have included the abandoned Apex property on First Street. This year, the students were given the ConAgra property in Huron to develop, with their proposals judged by Tim, Brianne Hohman of the Erie Soil and Water Conservation District, Regional Planning Department employee Zach Rospert, and Tom Horsman, City of Sandusky Planner.

Tim introduced Mary Darr, the Gifted Intervention Specialist at Perkins Middle School, who said that, this year, the top two teams in the debate were from her classes. Students met daily for the entire first quarter to work on their projects. She said that teams are selected at random, using that as a lesson that students will not have the option of choosing who they work with as adults.

Perch Piers - Team members Kaden Canfield, Caroline Gast, Juliana Green, Evan Pearston and Makayla Ryerson presented their proposal, which included five rental cottages, five small specialty shops, charter boats and golf carts. Permits were necessary to change the zoning at that location, along with other required licenses. Stormwater issues were addressed with a retention pond and underground storage system. Finances were reviewed, with start-up costs of \$9,999,419, and yearly expenses and revenues for the restaurant, cottages, and shops, property taxes and loan payments. Marketing efforts include coupons, discounts, a website and social media (Facebook, Instagram, Twitter and Snapchat), a marketing app, and souvenirs, all promoting their logo of "Your O-Fish-Al Place for Fun".

Huron Riverwalk - Team members Will Werling, Ben Parnell, Franklin Whipple, Landon Kim and Anthony Douglas presented their idea of a community boardwalk with a park, multiple restaurants (including The Cheesecake Factory and Red Robin), private docks, Jet Ski rentals and local shops and vendors. The boardwalk would be constructed around the majority of the peninsula. A park area, inside the boardwalk, would provide a space for activities and seasonal events. A parking lot with 120 spaces, three driveway entrances, and a shuttle service are part of the plan. Energy for the stores, restaurants and outside lighting will be provided by 290 solar panels. Expense and income reports were reviewed, with starting costs of \$17,698,192, and annual costs of \$2,619,399.44, including payments on a loan secured through Civista Bank. A legal plan was presented, with a list of zoning changes and required permits. Marketing included a commercial that can be viewed on You Tube, social media, a website and promotional souvenirs and merchandise.

Public Comment.

Wind Turbines. Ken Rospert of Groton Township advised the Commissioners that a committee is being formed to collect and present facts on why residents do not want the wind turbines in Erie County. He mentioned the karst and sink holes in that area, and reminded the Commissioners of severe flooding there a few years ago. He is concerned that having windmills in the townships will land lock Bellevue, and jeopardize development. He noted that Bellevue Schools and the hospital both built new facilities outside the City limits because of limited availability of property.

He urged the Commissioners not to consider entering into a PILOT (payment in lieu of taxes) program with Apex, the company installing the wind turbines. Mr. Old said that the decision on creating an Alternate Energy Zone (AEZ) or agreeing to a PILOT program does rest on the Commissioners, and that the Township Trustees do not have much of a voice on this issue. The Commissioners do want to hear from the Trustees and residents. As soon as Apex approaches the Commissioners with a request for either of these programs, a public hearing will be scheduled and publicized. The goal is to hear from everyone, including Apex. The hearing will be part of an official Commission meeting.

Mr. Shenigo asked why the Huron County Commissioners would approve a PILOT program. Mark Motley, Groton Township, said that Huron County adopted a resolution supporting a PILOT program with Apex, but never officially signed anything to take action. Mr. Rospert said they had been told, also, that all the school districts were on board with this program, but that Bellevue Schools have actually taken a neutral position.

Mr. Shoffner said the Commissioners have been receiving e-mails, letters and phone calls on this issue, and encouraged that to continue. He has been contacted by Apex, but not talked to them directly. Since he is a new Commissioner, he is interested in receiving as much information as possible. Mr. Old agreed, saying that letters are preferred since they can be received and made a part of the record of the correspondence.

Finance Department re Budget Presentation. Present were Ed Widman, Director of Finance; Melissa Tomaro, Assistant Finance Director; and Human Resources Director Nancy Ostrander.

Ed presented budget summaries for the following departments:

Clerk of Courts - Judicial - Requests for an additional \$.50/hour pay increase for one employee and an additional \$8,453 for Strategic Solutions were discussed. There was some question as to why the services budget was increasing from \$31,119 actual 2018 spending to \$44,120 in 2019.

Clerk of Courts - Title Administration - Clerk of Courts Luvada Wilson is also asking for an additional \$.50/ hour pay increase for an employee in this office. The budget for supplies has increased from \$13,337 of actual costs in 2016 to the requested amount of \$18,950 for this year. Mr. Shenigo directed that the 2019 budget be set at the same as 2016. Melissa suggested that, rather than looking back at previous years, the budget be set based on what each department needs for just this year. Mr. Shoffner agreed, saying that we should focus on what is actually needed now.

Treasurer - Executive - Budget amounts for supplies have been set at \$73,125, more than the \$68,413 spent in 2018, but close to what was spent in 2016.

Treasurer - DRETAC - The supplies budget increased from \$85,321 actual in 2018 to \$117,000. It was noted that this budget is paying for \$27,000 of non-personnel expenses from the Prosecutor's DRETAC budget.

Before proceeding with the other departments, it was decided that a different approach is needed when setting the budgets. This would require an amendment to the budget policies.

Mr. Shenigo said we should get a better idea on projected revenues. Also, we are dealing with budget issues in the Prosecutor's and Public Defender's offices. Pete said he anticipates revenues to remain flat, with a small increase possible from property taxes because of the revaluation.

Ed referred to the budget policies stating that each office will receive the 2018 approved budget amount for their 2019 budgets. The Commissioners agreed to amend that language, and directed Finance to follow the new guidelines in future budget meetings.

On motion of Mr. Old and second of Mr. Shenigo, Board agrees to **amend the 2019 Budgetary Policies** to reflect a change in the method used to determine 2019 spending allocations, and directs the Clerk to prepare the necessary legislation for adoption at the January 24 meeting; Roll Call: All Aye

On motion of Mr. Shoffner and second of Mr. Old, Board appoints Cathy Zeiher as Commissioner Shoffner's representative on the **Serving Our Seniors Board** through 12/31/22; Roll Call: All Aye

On motion of Mr. Shoffner and second of Mr. Old, Board reappoints Tom Tucker to the **Extraordinary Fee Committee** for 2019; Roll Call: All Aye

On motion of Mr. Shoffner and second of Mr. Old, Board **makes appointments to the following committees and Boards**; Roll Call: All Aye

Commissioner Shoffner:

- GIS Advisory Board
- Bicycle/Pedestrian Advisory Committee

Commissioner Old:

- Family and Children First Council
- Visitors and Convention Bureau Capital Grant Committee (with Regional Planning Director Stephen Poggiali)
- Information Services Board
- Erie Ottawa International Airport Authority

Commissioner Shenigo:

- Court Security Committee
- Huron Sewer Monitoring Committee (with Utilities Director Dave Moyer, DOES Fiscal Officer Pete Jackson, and County Administrator Pete Daniel)
- Erie Regional Planning Commission Executive Committee
- Erie County Economic Development Corporation Board of Trustees
- Health Department Advisory Council (as Commission President)

On motion of Mr. Shoffner and second of Mr. Old, Board adopts resolution entering into Agreement Amendment No. 9 with **Aramark Correctional Services**; Roll Call: All Aye (#19-13 - increasing the price per meal at the Erie County Jail and extending the term of the contract through 12/31/19)

On motion of Mr. Shoffner and second of Mr. Old, Board adopts resolution designating the official representative and alternate to vote at the annual meeting of the **County Commissioners Association of Ohio** (CCAO); Roll Call: All Aye (#19-14 - Mr. Old as representative and Mr. Shoffner as alternate)

On motion of Mr. Shoffner and second of Mr. Old, Board adopts resolution entering into an agreement with **Johnson Controls**; Roll Call: All Aye (#19-15 - providing testing and inspection services of the fire alarm system at The Meadows at Osborn Park)

On motion of Mr. Shoffner and second of Mr. Old, Board adopts resolution entering into an agreement with **Plante & Moran, LLP**; Roll Call: All Aye (#19-16 - preparing Medicaid and Medicare Cost and Management Reports for the year ended 12/31/18)

On motion of Mr. Shoffner and second of Mr. Old, Board adopts resolution declaring certain Erie County equipment surplus and ordering same to be sold by **Internet auction**; Roll Call: All Aye (#19-17)

On motion of Mr. Shoffner and second of Mr. Old, Board adopts resolution entering into an agreement with **Tamara Kilbride**; Roll Call: All Aye (#19-18 - SANE independent contractor)

On motion of Mr. Shoffner and second of Mr. Old, Board adopts resolution entering into an agreement with **Michelle Geretz**; Roll Call: All Aye (#19-19 - SANE independent contractor)

On motion of Mr. Shoffner and second of Mr. Old, Board adopts resolution entering into an agreement with **D'Anna Daniel**; Roll Call: All Aye (#19-20 - SANE independent contractor)

On motion of Mr. Shoffner and second of Mr. Old, Board adopts resolution entering into an agreement with **Lori Stith**; Roll Call: All Aye (#19-21 - SANE independent contractor)

On motion of Mr. Shoffner and second of Mr. Old, Board adopts resolution entering into an agreement with **Kristin Lloyd**; Roll Call: All Aye (#19-22 - SANE independent contractor)

On motion of Mr. Shoffner and second of Mr. Old, Board adopts resolution entering into an agreement with **Julie Young**; Roll Call: All Aye (#19-23 - SANE independent contractor)

On motion of Mr. Shoffner and second of Mr. Old, Board adopts resolution entering into an agreement with **Henschen and Associates**; Roll Call: All Aye (#19-24 - providing software and hardware support to the court system at the Municipal Court)

On motion of Mr. Shoffner and second of Mr. Old, Board adopts resolution **establishing an installment schedule of payments for water tap fees** servicing the property located at 1500 Bayberry Cove, Huron, Ohio, Tax ID Number 39-01034.007; Roll Call: All Aye (#19-25)

On motion of Mr. Shoffner and second of Mr. Old, Board adopts resolution **establishing an installment schedule of payments for water tap fees** servicing the property located at 1600 Bayberry Cove, Huron, Ohio, Tax ID Number 39-01034.007; Roll Call: All Aye (#19-26)

On motion of Mr. Shoffner and second of Mr. Old, Board adopts resolution **establishing an installment schedule of payments for water tap fees** servicing the property located at 1700 Bayberry Cove, Huron, Ohio, Tax ID Number 39-01034.007; Roll Call: All Aye (#19-27)

On motion of Mr. Shoffner and second of Mr. Old, Board adopts resolution **establishing an installment schedule of payments for water tap fees** servicing the property located at 1800 Bayberry Cove, Huron, Ohio, Tax ID Number 39-01034.007; Roll Call: All Aye (#19-28)

On motion of Mr. Shoffner and second of Mr. Old, Board adopts resolution **establishing an installment schedule of payments for water tap fees** servicing the property located at 1900 Bayberry Cove, Huron, Ohio, Tax ID Number 39-01034.007; Roll Call: All Aye (#19-29)

On motion of Mr. Shoffner and second of Mr. Old, Board adopts resolution declaring certain items surplus and ordering same to be **discarded or salvaged**; Roll Call: All Aye (#19-30)

On motion of Mr. Shoffner and second of Mr. Old, Board adopts resolution authorizing the County Auditor to make an **interfund transfer** re Workforce Investment Act Fund; Roll Call: All Aye (#19-31)

On motion of Mr. Shoffner and second of Mr. Old, Board adopts resolution declaring it necessary to levy a tax in excess of the ten mill limitation for the Erie County General Health District for the purpose of carrying out health programs; and providing for the submission of such **Health District Renewal Tax Levy (0.3 mill) to the electors of said District at the election to be held on May 7, 2019**; Roll Call: All Aye (#19-32)

On motion of Mr. Shoffner and second of Mr. Old, Board adopts resolution executing payment of **Then and Now Certification** presented by the County Auditor pursuant to O.R.C. 5705.41(d)1, and authorizing the drawing of warrant(s) in payment of amounts due upon contract or order; Roll Call: All Aye (#19-33)

On motion of Mr. Shoffner and second of Mr. Old, Board adopts resolution **establishing an installment schedule of payments for sanitary sewer tap fees** servicing the property located at 1500 Bayberry Cove, Huron, Ohio, Tax ID Number 39-01034.007; Roll Call: All Aye (#19-34)

On motion of Mr. Shoffner and second of Mr. Old, Board adopts resolution **establishing an installment schedule of payments for sanitary sewer tap fees** servicing the property located at 1600 Bayberry Cove, Huron, Ohio, Tax ID Number 39-01034.007; Roll Call: All Aye (#19-35)

On motion of Mr. Shoffner and second of Mr. Old, Board adopts resolution **establishing an installment schedule of payments for sanitary sewer tap fees** servicing the property located at 1700 Bayberry Cove, Huron, Ohio, Tax ID Number 39-01034.007; Roll Call: All Aye (#19-36)

On motion of Mr. Shoffner and second of Mr. Old, Board adopts resolution **establishing an installment schedule of payments for sanitary sewer tap fees** servicing the property located at 1800 Bayberry Cove, Huron, Ohio, Tax ID Number 39-01034.007; Roll Call: All Aye (#19-37)

On motion of Mr. Shoffner and second of Mr. Old, Board adopts resolution **establishing an installment schedule of payments for sanitary sewer tap fees** servicing the property located at 1900 Bayberry Cove, Huron, Ohio, Tax ID Number 39-01034.007; Roll Call: All Aye (#19-38)

On motion of Mr. Shoffner and second of Mr. Old, Board adopts resolution entering into an agreement with **Pitney Bowes**; Roll Call: All Aye (#19-39 - lease agreement for a postage meter and equipment for the Auditor)

On motion of Mr. Shoffner and second of Mr. Old, Board adopts resolution entering into Agreement Amendment No. 1 with **Buehrer Group Architecture & Engineer**; Roll Call: All Aye (#19-40 - adding to the scope of services to include creating design documents to be used for bidding purposes related to renovations at The Meadows at Osborn Park)

On motion of Mr. Shoffner and second of Mr. Old, Board adopts resolution entering into an agreement with **Marlin P. White & Sons, Inc.**; Roll Call: All Aye (#19-41 - providing necessary labor and material for the replacement of a water heater at The Meadows at Osborn Park)

On motion of Mr. Shoffner and second of Mr. Old, Board adopts resolution entering into an agreement with **Nichole Kocsis**; Roll Call: All Aye (#19-42 - SANE independent contractor)

Pete Daniel re Various Issues.

Tax Collections. Pete reported that sales tax receipts remain flat, but casino revenues are up 2.8% for first quarter. However, that only amounts to approximately \$6,000.00 total.

Board approves the following Revised Auditor's Certificates:

- **Rea & Associates** in an additional amount of \$36,071.00 re preparing the Comprehensive Annual Finance Report for the years ending December 31, 2016, 2017 and 2018 for the Erie County Auditor.
- **MT Business Technologies, Inc.** in additional amounts of \$1,100.00 and \$7,500.00 re providing a Ricoh MP6054 Digital Imaging System lease for Clerk of Courts.
- **Dietrich, LLC** in additional amounts of \$400.00 and \$525.00 re providing courier services for Clerk of Courts.
- **Dietrich, LLC** in an additional amount of \$325.00 re providing courier services for Title Office.

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- **Ohio Telecom** in an additional amount of \$23,531.00 re Internet fiber network for county facilities.
 - **MT Business Technologies** in an additional amount of \$1,200.00 re providing a Ricoh C4503 Digital Imaging System with a lease for Common Pleas Court - Tone.
 - **MCPc Imaging & Printing, LLC** in an additional amount of \$100.00 re lease agreement for a HP LaserJet MFP M60zm copier for Adult Probation.
 - **Dietrich, LLC** in an additional amount of \$125.00 re providing courier services for Common Pleas Court - Probate.
 - **Dietrich, LLC** in an additional amount of \$1,200.00 re providing courier services for Municipal Court.
 - **MT Business Technologies** in an additional amount of \$450.00 re Ricoh MP 3554SP copier for Erie County Municipal Court.
 - **ADS, LLC** in an additional amount of \$13,500.00 re installing and monitoring sewer master meters and rain gauges for DOES.
 - **Mobile Analytical Services** in an additional amount of \$7,828.00 re providing laboratory services for DOES.
 - **Kemira Water Solutions** in an additional amount of \$1,737.27 re providing ferrous chloride solution chemicals for DOES - Huron Basin Wastewater Treatment Plant.
 - **MT Business Technologies** in an additional amount of \$104.00 re providing maintenance on a Xerox B7025H2 color copier for DOES.
 - **MT Business Technologies** in an additional amount of \$102.00 re providing maintenance on a Xerox B405DN color copier for DOES.
 - **Republic Services of Sandusky/Allied Waste** in an additional amount of \$6,000.00 re providing trash hauling services for Erie County facilities.
 - **Republic Services of Sandusky/Allied Waste** in an additional amount of \$1,200.00 re providing trash hauling services for Erie County facilities
 - **Reliastar Life Insurance Company** in an additional amount of \$20,000.00 re providing life insurance coverage to Erie County employees for HR Department.
 - **UIS Insurance & Investments** in an additional amount of \$9,000.00 re providing consulting services for Erie County's health care benefits for HR Department.
 - **Northwest Group Services Agency** in an additional amount of \$1,750.00 re on-line open enrollment and Flexible Spending Account and COBRA administration for the Erie County employees' health insurance program for HR Department.
 - **Interactive Think, Inc., dba Fit Thumb** in an additional amount of \$1,350.00 re providing a wellness portal to Erie County employees in the health insurance plan for HR Department.

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- **York Risk Services Group** in an additional amount of \$1,275.00 re providing leave administration and/or disability management services for the HR Department.
 - **Aramark Correctional Services, LLC** in an additional amount of \$310,000.00 re providing food, laundry, and housekeeping outsourcing services for The Meadows at Osborn Park.
 - **CHS Therapy, LLC** in an additional amount of \$150,000.00 re providing therapy services to residents at The Meadows at Osborn Park.
 - **CHS Erie Management** in an additional amount of \$72,500.00 re providing management services necessary for the efficient administration and operation of The Meadows at Osborn Park.
 - **ICP, Inc., dba Institutional Care Pharmacy** in an additional amount of \$72,000.00 re providing pharmaceuticals to The Meadows at Osborn Park.
 - **Seneca Medical** in an additional amount of \$13,000.00 re providing adult incontinent care products for residents of The Meadows at Osborn Park.
 - **Buckeye Cablevision** in an additional amount of \$9,000.00 re providing the necessary installation and maintenance to supply standard cable television services at The Meadows at Osborn Park.
 - **ICP, Inc., dba Institutional Care Pharmacy** in an additional amount of \$9,000.00 re providing respiratory services and equipment at The Meadows at Osborn Park.
 - **Wescom Solutions** in an additional amount of \$8,500.00 re providing a subscription and service agreement for the PointClickCare application at The Meadows at Osborn Park.
 - **Robert J. Vaschak, D.O.** in an additional amount of \$8,000.00 re providing medical director services at The Meadows at Osborn Park.
 - **Carlos Lowell, D.O.** in an additional amount of \$3,600.00 re providing mental health services to the residents of The Meadows at Osborn Park.
 - **Firelands Regional Medical Center Lab** in an additional amount of \$3,500.00 re providing laboratory services for The Meadows at Osborn Park.
 - **Firelands Corporate Health** in an additional amount of \$2,000.00 re providing DOT testing and pre-employment physical testing services for The Meadows at Osborn Park.
 - **Stericycle** in an additional amount of \$1,700.00 re providing biomedical waste collection, disposal and treatment for The Meadows at Osborn Park.
 - **Symphony Diagnostic Services No. 1 dba Mobilex USA** in an additional amount of \$1,500.00 re providing portable diagnostic services (x-ray, cardiac and ultrasound) to residents at The Meadows at Osborn Park.
 - **De Lage Landen Financial Services** in an additional amount of \$1,400.00 re leasing a Konica Minolta bizhub C454e for The Meadows at Osborn Park.

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- **Ohio Telecom** in an additional amount of \$980.00 re monthly phone services fees for The Meadows at Osborn Park.
 - **Blue Technologies** in an additional amount of \$900.00 re service agreement on a Konica Minolta bizhub C454e copier for The Meadows at Osborn Park.
 - **Direct Supply** in an additional amount of \$300.00 re providing maintenance services for a TELS web-based system at The Meadows at Osborn Park.
 - **MT Business Technologies** in an additional amount of \$2,000.00 re providing a Ricoh C4503 Digital Imaging System lease for the Regional Planning Commission.
 - **MT Business Technologies** in an additional amount of \$750.00 re providing a Ricoh CW22002sp Digital Imaging System for Regional Planning.
 - **MT Business Technologies** in an additional amount of \$2,400.00 re providing a Ricoh MP 6002sp Digital Imaging System lease for the Prosecutor.
 - **MT Business Technologies** in an additional amount of \$300.00 re providing a Ricoh 3010 copier for the Erie County Prosecutor to be located at the Erie County Municipal Court.
 - **US Bank Equipment Finance** in an additional amount of \$900.00 re providing a lease for Xerox VersaLink C7030t2 copier for Public Defender.
 - **Tyler Technologies** in an additional amount of \$38,259.93 re providing a service agreement for software at the Erie County Recorder's Office.
 - **Blue Technologies** in an additional amount of \$800.00 re providing a lease and service agreement on a Konica Minolta bizhub 545e copier for the Erie County Recorder.
 - **Aramark Correctional Services, LLC** in an additional amount of \$52,000.00 re providing inmate food services at the Jail.
 - **ICP, Inc.** in an additional amount of \$32,000.00 re providing pharmaceuticals to the Erie County Jail.
 - **Doug H. Kilbride** in an additional amount of \$3,600.00 re radio tower agreement with the Erie County Sheriff's Department.
 - **Executive Cleaners** in an additional amount of \$1,700.00 re providing professional dry cleaning services for the Erie County Sheriff's Department.
 - **Accurate Business Machines** in an additional amount of \$1,250.00 re providing support services on the dispatch machine at the Sheriff's Office.
 - **Marlin Leasing Corp.** in an additional amount of \$700.00 re providing an equipment lease contract on two Sharp copiers for the Sheriff's Office.

Board approves **Engineer's Estimate of Cost** re Billings Road Structure G-211 Prestressed Concrete Box Beams, Groton Township, in the amount of \$91,250.00.

Board authorizes expenses for **Mark Wroblewski**, Auditor's Office, attending Making the Switch to ArcGIS Pro workshop in Youngstown, Ohio, on 2/8/19 in an estimated amount of \$20.00.

Board authorizes expenses for **Fred Dubbert**, DOES, traveling to pick up parts for AlJon at Ohio CAT in Perrysburg, Ohio, on 1/7/19 in an estimated amount of \$8.50.

Board approves Travel Request Form for **Tiffini McNeely**, DOES/Solid Waste, attending Girl Scout Troop 50968 meeting in Vermilion, Ohio, on 2/20/19 at no cost.

Board approves Travel Request Form for **Tiffini McNeely**, DOES/Solid Waste, attending Vermilion River Watershed Program in Vermilion, Ohio, on 3/2/19 at no cost.

Board approves Travel Request Form for **Melissa Bayer Smith**, FCFC, attending Ohio Children's Trust Fund Regional meeting in Bowling Green, Ohio, on 1/23/19 at no cost.

Board approves Travel Request Form for **Paula Ward** and **David Miller**, Human Resources, attending CLLCA Organization meeting in Bellville, Ohio, on 1/30/19 at no cost.

Board authorizes expenses for **Matt Wilson**, Human Resources, attending OHPELRA's 2019 Annual Conference in Lewis Center, Ohio, on 2/3 - 2/5/19 in an estimated amount of \$649.00.

Board authorizes expenses for **Karen Balconi Ghezzi**, ECDJFS, attending Northwest JFS Directors Association meeting in Findlay, Ohio, on 1/17/19 in an estimated amount of \$72.00 (if County vehicle is not available).

Board authorizes expenses for **Jodi Moen**, ECDJFS, attending Screening and Intervention for Substance Use Disorders training in Toledo, Ohio, on 1/23/19 in an estimated amount of \$7.50.

Board authorizes expenses for **Jodi Moen**, ECDJFS, attending Screening and Intervention for Substance Use Disorders training in Toledo, Ohio, on 1/24/19 in an estimated amount of \$7.50.

Board authorizes expenses for **Jodi Moen**, ECDJFS, attending Screening and Intervention for Substance Use Disorders training in Toledo, Ohio, on 2/6/19 in an estimated amount of \$7.50.

Board approves Travel Request Form for **Tina Krueger, AJ Lill, Tevon Oehling, Michelle Schultz, Amanda Turner, and Rachel Greene**, ECDJFS, attending Screening and Intervention for Substance Use Disorders training in Elyria, Ohio, on 2/13/19 at no cost.

Board authorizes expenses for **Belinda Sibert Biemler, or Ruth Marenberg or Rebecca Diekman**, ECDJFS, attending OCDA General Membership meeting in Columbus, Ohio, on 2/14/19 in an estimated amount of \$20.00.

Board approves Travel Request Form for **Belinda Sibert Biemler, or AJ Lill, Karen Balconi Ghezzi, Victoria Bayer or Deb Haer**, ECDJFS, attending Northwest JFS Directors meeting in Findlay, Ohio, on 2/21/19 at no cost.

Board authorizes expenses for **Nicole Grohe**, Regional Planning, attending Community Council Luncheon in Sandusky, Ohio, on 1/9/19 in an estimated amount of \$14.00.

Board authorizes expenses for **Paul Sigsworth**, Sheriff's Office, attending Sheriff's Only Conference in Columbus, Ohio, on 2/20 and 2/21/19 in an estimated amount of \$492.05.

Board authorizes expenses for **Dennis Papineau**, Sheriff's Office, attending PELCAA Annual Conference in Dublin, Ohio, on 2/21 and 2/22/19 in an estimated amount of \$425.00.

Board authorizes expenses for **Matthew Heery**, Sheriff's Office, attending Patrol Drug Operations training in Richfield, Ohio, on 7/16 and 7/17/19 in an estimated amount of \$240.00.

Board approves Personnel Action Form for **DOES** re **Luis Ceja**, Superintendent - Water, longevity increase effective 1/13/19.

Board approves Personnel Action Forms for **ECDJFS** re **Ashley Gilbert**, Social Service Worker III, successful completion of probation effective 1/20/19; **Amber Jenkins**, Income Maintenance Worker III, longevity increase effective 1/12/19; and **Lynne Weaver**, Investigator II, longevity increase effective 1/12/19.

Board approves Request for Recruitment for **Recorder** re **Deputy Recorder II**.

Received letter from Tim Wrenn, 7106 Strecker Road, Monroeville, **opposing Emerson Creek Wind Farm Project**.

Received email from Ty Ransom, 10312 Skadden Road, Monroeville, **opposing Emerson Creek Wind Farm Project in Erie County**.

Received memo from Senator Randy Gardner re **new position as Chancellor of the Ohio Department of Higher Education in Ohio.**

Received cover letter and copy of **2018 Erie County Port Authority annual report.**

Received cover letter and copy of **2018 Serving Our Seniors Annual Report and Fiscal Audit for FY 18.**

Received copies of Certificate of Estimated Property Tax Revenue to be produced from a specific amount of millage for the **Board of DD additional and Health Department renewal levies.**

Received copy of **Erie County Auditor newsletter** for January 2019.

Received copy of **Notice of Appeal and Complaint** re Bobby Fisher, 1912 W. Monroe Street, Sandusky vs. Erie County, 2900 Columbus Avenue Sandusky; and Sarah D. Morrison, CEO/Administrator, Bureau of Workers' Compensation, 30 W. Spring Street, Columbus, Erie County Common Pleas Court Case No. 2016 CV 0747.

Received letter from Judge McGookey, Probate Court, **requesting separation pay for Cynthia Blazik**, retired effective January 1, 2019. Board approves request, to be paid from the Compensated Reserve Fund.

Received cover letter and copy of **Jail Meal and Turn Key Report** for December 2018, per O.R.C. 311.20 from Sheriff Sigsworth.

Received copy of letter to Ed Widman, Finance Director, from Jack Farschman, County Engineer, re **2019 budget request of additional \$1 million to be appropriated and dedicated to highway and bridge programs.**

Received copy of letter to Ohio Power Siting Board from William Seaman, 4584 State Route 547, Bellevue, **opposing Republic Wind Project, Seneca Wind Project and Emerson Creek Wind Farm Project.**

Received copies of 12/17/18 and 1/2/19 **Veterans Service Commission** meeting minutes.

Received copy of **Microfilm inventory as of 12/31/18**, per O.R.C.

Received copy of **Prosecutor's Office inventory as of 12/31/18**, per O.R.C.

On motion of Mr. Old and second of Mr. Shoffner, Board **recesses** into **Executive Session** re **Pending Litigation**; Roll Call: All Aye

On motion of Mr. Old and second of Mr. Shoffner, Board **reconvenes**;
Roll Call: All Aye

On motion of Mr. Old and second of Mr. Shoffner, Board **adjourns** at
12:00 p.m.; Roll Call: All Aye

clh
mtg19-02