

ERIE COUNTY COMMISSIONERS

REGULAR SESSION

WEDNESDAY, JULY 8, 2020

ALL PRESENT

President Shenigo called the meeting to order at 9:30 a.m. and opened with the Pledge of Allegiance.

Pete Daniel re Various Issues.

Water Service. Pete has learned that the OEPA has lifted its orders prohibiting the shut off of water service during the lockdown, effective July 10. He has a meeting today with the DOES Billing Office and will let them know that customers will now have to pay their bills or set up payment plans. The end of our billing cycle is around the end of July, so this will allow enough time for customers to do this.

On motion of Mr. Old and second of Mr. Shoffner, Board adopts resolution declaring certain items surplus and ordering same to be **discarded or salvaged**; Roll Call: All Aye (#20-175)

On motion of Mr. Old and second of Mr. Shoffner, Board adopts resolution declaring certain Erie County equipment surplus and ordering same to be sold by **Internet auction**; Roll Call: All Aye (#20-176)

On motion of Mr. Old and second of Mr. Shoffner, Board approves the minutes of the **June 15 and June 17 Commission meetings**; Roll Call: All Aye

On motion of Mr. Old and second of Mr. Shoffner, Board awards bid re **Resurfacing Program** to **Erie Blacktop, Inc.**, Sandusky, Ohio, in the amount of \$1,317,800.30, minus the estimated costs pertaining to Mason Road and Ceylon Road, of \$644,736.95 to be determined by the County Engineer, as the lowest and best bid which meets all specifications of the County Engineer; Roll Call: All Aye

On motion of Mr. Old and second of Mr. Shoffner, Board accepts bids opened on July 1 re **improving by placing chip seal on Village and Township roads in Erie County**, and awards bid to **Erie Blacktop**, Sandusky, Ohio, in the amount of \$208,249.25, as the lowest and best bid which meets all specifications and upon the recommendation of the Finance Department; Roll Call: All Aye

Mr. Old is hoping that the County Engineer will perform this work next year, as he has done in the past. He said that the County Engineer is upset with the Commissioners, and is taking it out on the townships and village.

Board approves specifications re **one used 2009 or newer model roll-off truck** for Erie County Landfill and authorizes Finance to proceed with bid process.

Board reviews the following documents approved by the County Administrator Pete Daniel, per authority under Resolution No. 20-103 and No. 20-128:

- **Contract Agreement** entered into with **Erie Blacktop** re parking lot repairs and resurfacing for The Meadows at Osborn Park.

Revised Auditor's Certificates:

- **Majestic Transportation** in an additional amount of \$90,000.00 providing transportation services to ECDJFS clients.
- **D & D Rides** in an additional amount of \$45,000.00 providing transportation services to ECDJFS clients.
- **The Kreimes Co.**, in an additional amount of \$2,475.00 re concrete repairs and alterations at The Meadows at Osborn Park.

Change Order No. 1 to **The Kreimes Co.**, in an additional amount of \$2,475.00 re concrete repairs and alterations at The Meadows at Osborn Park.

Payment of Pay Estimate No. 4 to **K.E. McCartney & Associates** in the amount of \$1,127.33 as Erie County's share of the Columbus Avenue Structure P-209 Replacement.

Payment of Application Certificate for Payment No. 4 to **All Phase Power and Lighting** in the amount of \$11,821.74 re renovations at The Meadows at Osborn Park - electric.

2020 Voluntary Separation Agreement and Waiver by and between the Erie County Board of Commissioners and employee Cynthia Rogers, Regional Planning Department.

Requests to Carry Over Vacation for **Barb Knapp, Dog Warden;** and **John Rufo, DOES - Environmental Monitoring Department.**

Job Description re **Grant-Funded Social Service Aide 1** for **ECDJFS** (full-time).

Personnel Action Forms:

DOES

Troy Hansen, Maintenance Repair III - Water, longevity increase effective 7/12/20; **John Rufo**, Environmental Specialist 2, longevity increase effective 7/12/20; and **Jackson Schaefer**, Assistant Superintendent - Water, longevity increase effective 7/12/20.

Facilities Department

Randy Smith, Custodian I, retirement effective 8/1/20.

Human Resources

Natalie Weber, HR Specialist, successful completion of probation effective 7/7/20.

ECDJFS

Melinda Bahnsen, Clerical Specialist, successful completion of probation effective 6/28/20; **Carolea Delong**, from Income Maintenance Worker 3 to Telephone Operator 2 effective 7/6/20; **Amber Jenkins**, Workforce Development Administrator, successful completion of probation effective 6/29/20; **Tina Krueger**, Deputy Director Community Services, successful completion of probation effective 6/29/20; **Libby Naugle**, Income Maintenance Aide 3, successful completion of probation effective 7/1/20; **Kristiana Nuby**, Social Service Aide 1, successful completion of probation effective 6/29/20; **Michelle Schultz**, Social Service Supervisor I, successful completion of probation effective 6/29/20; and **Kelly Spehar**, Telephone Operator 2, successful completion of probation effective 7/1/20.

The Meadows at Osborn Park

Michele Brotzki, resigned as a full-time LPN but re-hired as part-time LPN effective 7/9/20.

Request for Recruitment for **Job and Family Services re Grant-Funded Social Service Aide 1 (full-time)**.

Board receives and reviews:

Received copy of email from Craig Freeman, 849 Cross Tree Lane, Sandusky, re **COVID-19 pandemic in Erie County** and the reopening of Cedar Point.

Received letter from **Environmental Design Group** re Sandusky Bay Pathway project site visits notification.

Received copy of **Order of Discharge** granted to **Angela M. Baron** in United States Bankruptcy Court, Northern District of Ohio, Case No. 20-30606-maw. Referred to DOES Billing - sewer and water charges of \$147.72 were discharged.

Received copy of Notice of (I) Entry of Confirmation Order, (II) Occurrence of Effective Date, and (III) Related Bar Dates in regard to **Gemstone Solutions Group, Inc.** in the United States Bankruptcy Court, for the Eastern District of Virginia, Richmond Division, Case No. 19-30258 (KLP).

Received letter from Ohio Department of Taxation re **final determination of application for exemption of real property**, Parcel Number 59-00889.000, (former Ability Works, 301 Superior Street).

Received copy of **Meeder Public Funds Advisory Customized Investment Portfolio review for Erie County as of May 31, 2020**. Replaces in-person quarterly Investment Board meeting.

Received letter from Perkins Township Board of Trustees re **petition to vacate Elizabeth Drive, Perkins Township**. Clerk to prepare legislation.

Received copy of **Monthly Financial Report** as of June 30, 2020 from Erie County Auditor, per O.R.C. 319.15.

Received letter from County Engineer **requesting the name of the engineering firm that prepared the Engineer's Estimate re the chip seal on various township and village roads project**. Administrator responded.

Received letter from Prosecutor Kevin Baxter **requesting separation pay from Compensated Reserve Fund** for employee Pamala Michael, who resigned from Prosecutor's Office effective 6/19/20. Board approves request.

Received letter from Sheriff Sigsworth requesting monthly estimate of \$250.00 to be charged on **gasoline credit cards** for the month of August 2020, per O.R.C. 301.27.

Received cover letter and copy of **Transportation of Prisoners Report** from Sheriff Sigsworth, per O.R.C. 325.07.

Received copy of letter to County Engineer Jack Farschman, from Carolyn Hauenstein, Clerk of the Board, re **Road Vacation - Elizabeth Drive, Perkins Township**.

Received copy of Notice of Public Hearing from City of Huron Board of Zoning Appeals to be held on 7/13/20 regarding **three variance requests**.

Received copy of memo to Erie County Budget Commission Members from Ed Widman, Finance Director re **2020 Revised Estimated Resources**.

Received copy of **2019 Erie MetroParks Operations Annual Report**.

On motion of Mr. Shoffner and second of Mr. Old, Board **adjourns** at 9:37 a.m.; Roll Call: All Aye