

ERIE COUNTY COMMISSIONERS

REGULAR SESSION

THURSDAY, JUNE 11, 2020

ALL PRESENT

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President Shenigo called the meeting to order at 9:30 a.m. and opened with the Pledge of Allegiance. In order to remain compliant with the Governor's orders, public attendance has been limited and this meeting was accessible through the Zoom platform.

**Second Public Hearing (continued) re Community Development Block Grant Application.** Regional Planning Director Steve Poggiali and Senior Planner Tim King were present.

Mr. King reviewed a brief history of the CDBG program. National and state program objectives are for projects that benefit 51% of low-to-moderate income persons, or eliminate slum and blight. Since 1992, Erie County has received a total of \$5,606,900.

This year's allocation is \$150,000 and Erie County has received \$238,500 in funding requests. Mr. King is recommending funding the Volunteers of America Homeless Shelter for operating costs (\$40,000) and ADA renovations to the Lions Club restroom in Margaretta Township (\$80,000). Erie County, again, will receive the maximum allowance of 20% (\$30,000) for administration of the program.

Mr. Shenigo asked if we should consider giving more to the VOA in light of the current economic situation. Tim King said he talks to the Director there regularly, and she is satisfied with \$40,000, noting that the shelter has received significant federal assistance.

On motion of Mr. Old and second of Mr. Shoffner, Board adopts resolution authorizing and directing the filing of grant applications for financial assistance, including a **Community Development Block Grant (CDBG) Application for FY 2020** (\$150,000), and filing same with the State of Ohio, Development Services Agency, Office of Community Development; Roll Call: All Aye (#20-159)

**Conference call with Sandusky County Commissioners re Maintenance Assessments for Sylvester Brenner Joint County Ditch No. 662, B. W. Karbler Joint County Ditch No. 666, and Wahl Joint County Ditch No. 984.**

On motion of Sandusky County Commissioner Reiter and second of Erie County Commissioner Shenigo, the joint County Commissioners of Erie and Sandusky County adopt resolution authorizing the proposed maintenance work for 2020 for **Sylvester Brenner Joint County Ditch No. 662; B.W. Karbler Joint County Ditch No. 666 and Wahl Joint County Ditch No. 984** in Sandusky/Erie Counties, be approved as submitted by the Ditch Maintenance Supervisor; Roll Call: All Aye (#20-160)

**Pete Daniel re Various Issues.**

**Tax Receipts.** Pete has received numbers for lodging tax for the month of June, which are down 2% year-to-date. We are beginning to see the impact of the pandemic closings.

Preliminary sales tax collections for April have been reported. Pete noted that we have the third highest drop of the 88 counties, at 28%. We have already revised our budget to reflect a 26% reduction.

**Buildings Reopening.** Pete has met with elected officials regarding opening the County buildings to the public. Since the Fourth of July holiday will be observed on Friday, July 3, he suggested waiting until Monday, July 6 for the reopening. However, Auditor Rick Jeffrey was at the meeting and said he believes that the County Treasurer has given a July 1 opening date on her tax bills. The Commissioners agreed that the facilities will officially open to the public on July 1.

On motion of Mr. Old and second of Mr. Shoffner, Board appoints Dennis Schreiner to a full four-year term on the **Mental Health and Recovery Board of Erie and Ottawa Counties**, expiring June 30, 2024;  
Roll Call: All Aye

On motion of Mr. Old and second of Mr. Shoffner, Board appoints Christopher R. Decker to the **Mental Health and Recovery Board of Erie and Ottawa Counties** for a four-year term expiring June 30, 2024;  
Roll Call: All Aye (replacing Elizabeth Wilber)

On motion of Mr. Old and second of Mr. Shoffner, Board adopts resolution entering into a Contract Amendment No. 1 with **U.S. Imaging, Inc.**; Roll Call: All Aye (#20-161 - scanning 26 additional Index Books for the Recorder)

On motion of Mr. Old and second of Mr. Shoffner, Board adopts resolution entering into an agreement with **Northwoods Consulting Partners, Inc.**; Roll Call: All Aye (#20-162 - transferring Erie County Child Welfare document images and metadata to the State of Ohio enterprise document management system for ECDJFS)

On motion of Mr. Old and second of Mr. Shoffner, Board adopts resolution declaring certain Erie County equipment surplus and ordering same to be sold by **Internet auction**; Roll Call: All Aye (#20-163)

Board approves specifications for **improving by placing chip seal on Village and Township roads in Erie County** and authorizes Finance Department to proceed with bid process.

Board executes **Proclamation** honoring the life of Pastor Eddy Henry.

Board approves Travel Request Form for **Pete Daniel**, County Administrator, attending Huron County deposition in Avon, Ohio, on 6/18/20 at no cost.

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Board reviews the following documents approved by the County Administrator Pete Daniel, per authority under Resolution No. 20-103 and No. 20-128:

- **Dockets** dated June 1 and June 5, 2020
- **Then and Now Dockets** dated June 1 and June 8, 2020

Revised Auditor's Certificates:

**Coroner:**

- **Lucas County Coroner LLC** in an additional amount of \$75,000.00 providing necessary autopsies and routine toxicology services

**The Meadows at Osborn Park:**

- **Gallagher Plumbing** in an additional amount of \$1,571.00 re renovations at The Meadows at Osborn Park - Plumbing
- **Plante & Moran** in an additional amount of \$1,000.00 re preparing Medicaid and Medicare Cost and Management Reports for the year ended December 31, 2019

**Regional Planning:**

- **Great Lakes Community Action Partnership** in an additional amount of \$239,314.00 re implementation and administration of CHIP Grant

**Sheriff's Office:**

- **Executive Cleaners** in an additional amount of \$3,800.00 re dry cleaning services

Change Order No. 4 from **All Phase Power and Lighting** requesting additional time for completion of project re The Meadows at Osborn Park Building Renovations - Electrical (35 days)

Change Order No. 3 from **Gallagher Plumbing** in an additional amount of \$1,571.00 and an extension of time for completion re renovations at The Meadows at Osborn Park - Plumbing (35 days)

Change Order No. 2 from **Landoll Restoration** requesting an extension of time for completion of accessibility alterations at the Milan Township Hall for Regional Planning (30 days)

Pay Estimate No. 3 to **K.E. McCartney & Associates** in the amount of \$1,150.53 re Columbus Avenue Structure P-209 Replacement Project

Professional Services Agreement with **HealthAgree** for healthcare consulting and reimbursement services at The Meadows at Osborn Park

**Request to Carry Over Vacation for Randy Smith, Facilities Department.**

Personnel Action Forms:

DOES

- **Troy Herchler**, Equipment Operator I - Landfill, longevity increase effective 6/14/20

ECDJFS

- **Karri Sharkey**, Investigator II, longevity pay effective 5/20/20  
The Meadows at Osborn Park
- **Michele Brotzki**, part-time LPN, resignation effective 5/25/20;  
**Dana Plank**, full-time STNA, employment effective 5/26/20; and  
**Hillary Radsick**, full-time STNA, employment effective 5/26/20  
and termination effective 5/28/20;

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Board received and reviewed the following:

Received letter from Environmental Design Group re **Sandusky Bay Pathway project site visits on property located at 301 Superior Street.**

Received Notice of Hearing from City of Sandusky, re **Board of Zoning Appeals adjudication hearing on Thursday, June 18, 2020 regarding area variances on several properties.**

Received copy of Notice of Hearing and meeting agenda from **City of Huron, re Board of Zoning Appeals** hearing on Monday, June 8, 2020 regarding requests for variances.

Received letter from County Engineer Jack Farschman re **response to meeting minutes from Wednesday, May 6, 2020, page 9, last paragraph** (requesting budget information).

Received copy of cover letter and **2019 Annual Report of the Court of Common Pleas, Juvenile Division** from Judge DeLamatre.

Received letter from Sheriff Sigsworth requesting monthly estimate of \$250.00 to be charged for **gasoline credit cards**, per O.R.C. 301.27.

Received cover letter and copy of **Jail Meal and Turn Key Report** for May 2020 from Sheriff Sigsworth, per O.R.C. 311.20

Received letter from Sheriff Sigsworth re **Transportation of Prisoners Report**, per O.R.C. 325.07.

Received memo from Charles Solander, Executive Director/CVSO, Veterans Service Commission and Veterans Service Office, re **Furlough Policy**.

Received copy of letter to Jessica Colvin, 11119 Strecker Road, Bellevue, from Jack Farschman, County Engineer, re **private drainage structure replacement**.

Received copy of 5/26/20 **Veterans Service Commission** meeting minutes.

Received copy of 3/10/20 **Erie County Economic Development** meeting minutes, 4/14/20 meeting agenda, financial information, and Executive Director's Report for March 2020.

Received copy of 4/14/20 **Erie County Economic Development** meeting minutes, 5/12/20 meeting agenda, financial information, and Executive Director's Report for April 2020.

Received copy of 5/12/20 **Erie County Economic Development** meeting minutes, 6/09/20 meeting agenda, financial information, and Executive Director's Report for May 2020.

On motion of Mr. Old and second of Mr. Shoffner, Board recesses into **Executive Session** re **Pending Litigation** with Gerhard Gross; and **Personnel Session** re **Compensation**; Roll Call: All Aye

On motion of Mr. Old and second of Mr. Shoffner, Board **reconvenes**; Roll Call: All Aye

On motion of Mr. Shenigo and second of Mr. Old, Board determines to submit a **Retirement Incentive Plan** to the Ohio Public Employees Retirement System, based on a two-year buyout; Roll Call: All Aye

On motion of Mr. Old and second of Mr. Shoffner, Board **sets Commission meetings** on Monday, June 15 (beginning at 8:30) and Wednesday, June 24, 2020; Roll Call: All Aye

On motion of Mr. Old and second of Mr. Shoffner, Board **adjourns** at 11:30 a.m.; Roll Call: All Aye