

ERIE COUNTY COMMISSIONERS

REGULAR SESSION

WEDNESDAY, JUNE 24, 2020

ALL PRESENT

President Shenigo called the meeting to order at 9:30 a.m. and opened with the Pledge of Allegiance.

On motion of Mr. Old and second of Mr. Shoffner, Board approves the minutes of the **June 3, 2020 Commission meeting**; Roll Call: All Aye

Pete Daniel re Various Issues.

Ohio Public Works Commission. The OPWC is preparing to consider applications for projects that are eligible for State funding. As part of the process, a local subcommittee reviews applications and rates and ranks them for presentation to OPWC. Pete noted that this was delayed this year due to the pandemic. A motion has been prepared appointing members of that subcommittee. Projects in this round of funding (Round 35) will be under contract by July 1, 2021.

Sales Tax. Pete reported that preliminary numbers show collections through April are down approximately 28%. We had projected 26%.

CARES Funds. The State is beginning to plan on the distribution of Federal Coronavirus, Aid, Relief and Economic Security (CARES) money to local governments. Erie County will receive the total amount for the entire county. Every political subdivision interested in receiving a portion of those funds must adopt a resolution, to be submitted to the County Auditor and the State. These funds must be spent or encumbered by mid-October. Any remaining dollars not spent by the end of the year will be returned to the State.

Mr. Old suggested that Pete make the cities, villages and townships aware of that requirement. Pete said that Erie County Auditor Rick Jeffrey has been in communication with all the affected parties. Pete will check with Mr. Jeffrey to see if any of the subdivisions have done that.

On motion of Mr. Old and second of Mr. Shoffner, Board adopts resolution entering into amendments to the Administrative Services Agreement with **Medical Mutual Services, LLC**; Roll Call: All Aye (#20-164 - changes to cost recovery audits and administrative obligations related to Erie County employee health benefit plan)

On motion of Mr. Old and second of Mr. Shoffner, Board adopts resolution declaring certain Erie County equipment surplus and ordering same to be sold by **Internet auction**; Roll Call: All Aye (#20-165)

On motion of Mr. Old and second of Mr. Shoffner, Board adopts resolution entering into an agreement with **Medical Mutual of Ohio**; Roll Call: All Aye (#20-166 - providing specific and aggregate stop loss insurance for Erie County medical benefits)

On motion of Mr. Old and second of Mr. Shoffner, Board adopts resolution implementing an **Early Retirement Incentive Plan** for Commissioners' Administration, Human Resources, Microfilm, Planning, Facilities General, Facilities - Garage, and Department of Environmental Services; Roll Call: All Aye (#20-167)

On motion of Mr. Old and second of Mr. Shoffner, Board adopts resolution entering into an agreement with the **Erie County Board of Developmental Disabilities**; Roll Call: All Aye (#20-168 - implementing the Help Me Grow: Ohio's Birth to Three System/Part C Component for FCFC)

On motion of Mr. Old and second of Mr. Shoffner, Board adopts resolution entering into a Renewal Addendum 1, Amendment to Addendum 1, Addendum IV, and Amendment Addendum 1 (Pharmacy) to the agreement with **Medical Mutual Services, LLC**; Roll Call: All Aye (#20-169 - third party administrative services for Erie County employee health benefit plan)

On motion of Mr. Old and second of Mr. Shoffner, Board adopts resolution **authorizing payment to Lucas County Coroner** for services provided to the Coroner; Roll Call: All Aye (#20-170)

On motion of Mr. Old and second of Mr. Shoffner, Board adopts resolution declaring certain items surplus and ordering same to be **discarded or salvaged**; Roll Call: All Aye (#20-171)

On motion of Mr. Old and second of Mr. Shoffner, Board reappoints Nancy McKeen to the **Public Defender Commission** for another four-year term expiring 5/20/24; Roll Call: All Aye

On motion of Mr. Old and second of Mr. Shoffner, Board appoints the following members to the **OPWC District 5 Erie County Local Subcommittee, Round 35**: Erie County: Steve Poggiali; Erie County Alternate: Hank Solowiej; City Representative: Josh Snyder (Sandusky); Village Representative: Connie Ward (Berlin Heights); and Township Representative: Mike Shover (Milan Township); Roll Call: All Aye

Bid Opening re **Pavement Marking on Various Roads in Erie County** for County Engineer; Project Engineer Matt Rogers opens same:

COMPANY	AMOUNT	BID BOND
Dura Mark Inc. Aurora, Ohio 44202	\$169,478.00	X
Oglesby Construction, Inc. Norwalk, Ohio 44857	\$169,931.96	X
A & A Safety, Inc. Amelia, Ohio 45102	\$230,285.99	X
ESTIMATE	\$156,000.00	

On motion of Mr. Old and second of Mr. Shoffner, Board accepts bids re **pavement marking on various roads in Erie County** and refers same to County Engineer for review and recommendation back to the Board; Roll Call: All Aye

Bid Opening re **Hot In-place Recycling on Various Roads in Erie County** for County Engineer; Project Engineer Matt Rogers opens same:

COMPANY	AMOUNT	BID BOND
Gallagher Asphalt Thornton, Illinois 60476	\$428,309.91	X
ESTIMATE	\$423,470.25	

Mr. Shenigo questioned the actual cost of this project, saying that we are unnecessarily repaving Mason Road - a road that does not need repaired. He said that, when doing an overlay, another \$513,626 will be added to the estimated cost. Matt Rogers said it saves time spent on milling the road, and the cost of hauling the old asphalt away. This process heats the existing asphalt, mixes it with rejuvenators, and spreads it back on the road, and costs less than traditional resurfacing. Mr. Shenigo wondered why we would waste taxpayer money on an experimental process, noting that this has not been done in Ohio. Matt Rogers said he was greatly insulted by the insinuation that the County Engineer's office is wasting taxpayer money, and rejected the assertion that this is an experiment. The Engineer's office has done extensive research and analysis and would not have chosen this type of pavement preservation treatment if it were unproven or uneconomical.

Mr. Old agreed with Mr. Shenigo that Mason Road is in good condition, and doesn't need to be resurfaced. Matt Rogers said that, although it sounds paradoxical, it is best to preserve pavements while they are still in good shape, since a lack of maintenance results in future pavement structural problems that are more expensive to rectify. Erie County has good roads because of the maintenance practices that the County Engineer's office has put in place for years across many administrations.

Mr. Shenigo asked Matt Rogers to provide the Board with a costw analysis of this resurfacing project.

On motion of Mr. Old and second of Mr. Shoffner, Board accepts bids re **2020 Hot-In-Place Recycling** and refers same to County Engineer for review and recommendation back to the Board; Roll Call: All Aye

2020 Budget Presentation. Finance Director Ed Widman was present for this session.

Melissa Tomaro, Assistant Finance Director, distributed and reviewed the 2020 budget as adopted, including revenue and expenditure guidelines and information on the total County budget of \$130,747,284, a 3% increase from the 2019 budget of \$126 million. Melissa noted that we are remaining extremely cautious, in light of the reduced revenue as a result of the pandemic and stay-at-home orders.

Melissa also reviewed a list of the ten County departments with the largest budgets (Environmental Services, Job and Family Services, County Engineer, Board of Developmental Disabilities, The Meadows, Sheriff, Family Court, Common Pleas Courts, and Facilities), and charts showing revenue sources and the functions funded by the County's budget.

Similar information was presented regarding the General Fund budget, totaling \$33,582,687, a \$186,000 (0.5%) decrease from the 2019 year-end budget.

On motion of Mr. Old and second of Mr. Shoffner, Board **cancel**s the **following Commission Meetings**: Thursday, July 2; Monday, July 6; Thursday, July 9; Monday, July 13; Thursday, July 16; Monday, July 20; Thursday, July 23; Monday, July 27; and Thursday, July 30, 2020; Roll Call: All Aye

Board executes **Proclamation** to **Mark Fogg**, retiring after 45 years of broadcasting on WLEC 1450 AM.

Board executes **Satisfaction of Mortgage** to Darlene Burrows for property located at 115 Dewitt Avenue.

Board reviews the following documents approved by the County Administrator Pete Daniel, per authority under Resolution No. 20-103 and No. 20-128:

- **Dockets** dated June 15 and June 19, 2020
- **Then and Now Dockets** dated June 15 and June 22, 2020
- **Inter-Department Transfers** dated June 22, 2020
- **Interfund transfer** re Erie County Sewer Fund; Bay View Sewer Rev Bond Payment Fund; and Bayview Sewer Rev Bond Debt Sv R Fund, dated 6/15/20
- **Budget modification** re General Operating Fund: Commissioners; and Commissioners - Administration, dated 6/15/20

Amendment to Flexible Spending Account carryover amount increasing it from \$500 to \$550.

Product and Pricing Summary with AEP Energy re electric prices for Erie County aggregation program.

Purchase Agreement with Inflow Communications re audio conferencing licenses for Information Technology in the amount of \$3,911.00.

Contract entered into with **The Kreimes Co.** re concrete repairs and alterations at The Meadows at Osborn Park.

Revised Auditor's Certificates:

Human Resources:

- **Northwest Group Services Agency** in an additional amount of \$4,650.00 re on-line open enrollment and Flexible Spending Account and COBRA administration for the Erie County employees' health insurance program.

The Meadows at Osborn Park:

- **All Phase Power and Lighting** in an additional amount of \$4,407.02 re renovations - electrical.

Sheriff's Office:

- **ICP** in an additional amount of \$57,000.00 re providing pharmaceuticals to the Jail.

Change Order No. 5 to **All Phase Power and Lighting** in an additional amount of \$4,407.02 re The Meadows at Osborn Park Building Renovations - Electrical.

Pay Estimate No. 01-2020 to **Thompson Interstate Mowing** in the amount of \$11,201.06 re improve by mowing on designated roads in Erie County.

Pay Estimate No. 3 to **Mosser Construction** in the amount of \$7,202.56 re Columbus Avenue Structure P-209 Replacement Project (after subtracting \$18,050.70 retainage).

2020 Voluntary Separation Agreement and Waiver by and between the Erie County Board of Commissioners and employee Randall A. Smith, Facilities Department.

Request to Carry Over Vacation for **Cheryl Holbrook**, DOES - Billing.

Travel Request Form for **Fred Dubbert** and **Harry Proctor**, DOES - Landfill, traveling to view roll off truck in Butler Indiana on 6/17/20 at no cost.

Personnel Action Forms:

Facilities

- **Roger Stanley**, Vehicle Maintenance, longevity increase effective 6/22/20

The Meadows at Osborn Park

- **Tami Hammond**, full-time RN Supervisor, placed on administrative leave effective 6/12/20-6/15/20; **Andrea Janey**, full-time STNA, voluntary resignation effective 6/10/20; **Tasha King**, full-time STNA, termination due to violation of employee disciplinary buy back offer effective 6/4/20; **Anthony Lilje**, full-time STNA, employment effective 6/16/20; and **Kristi Woodward**, full-time STNA, employment effective 6/16/20.

Board receives and reviews:

Received copy of **Agreed Judgment Entry re Complaint to Quiet Title and Vacate Dedicated Road**, per Ohio Revised Code Section 711.39, Erie County Common Pleas Court Case No. 2020 CV 0050, Irvin O. & Sheila Dewey vs. Unknown Heirs of Audrey A. Windau, et al (Chalmers Lot, Margaretta Township).

Received letter from Sheriff Sigsworth **requesting separation pay from the Compensated Reserve Fund** for Jeremy Geary, who resigned from the Sheriff's Office effective 6/17/20. Board approves request.

Received copy of letter to Eric Wobser, Sandusky City Manager, 222 Columbus Avenue, Sandusky, from Pete Daniel, County Administrator, re **Water Pollution Control Plant use**.

Received copy of memo to Erie County Budget Commission Members from Ed Widman, Finance Director, re **2020 Revised Estimated Resources**.

Received copy of 5/19/20 **Mental Health Recovery Board of Erie & Ottawa Counties** meeting minutes and attendance roster.

Received copy of 5/20/20 **Erie Ottawa International Airport Authority** meeting minutes, 6/24/20 meeting agenda, and financial information for months ended 5/31/20.

On motion of Mr. Old and second of Mr. Shoffner, Board **adjourns** at 10:35 a.m.; Roll Call: All Aye

clh
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