

**ERIE COUNTY COMMISSIONERS**

**REGULAR SESSION**

**MONDAY, MARCH 30, 2020**

**ALL PRESENT**

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Commissioner Shenigo called the meeting to order and opened with the Pledge of Allegiance.

On motion of Mr. Shoffner and second of Mr. Old, Board **approves the minutes** of the March 4 and March 11, 2020 Commission meetings; Roll Call: All Aye

On motion of Mr. Old and second of Mr. Shoffner, Board recesses into **Access Management Board of Appeals** hearing; Roll Call: All Aye

On motion of Mr. Old and second of Mr. Shoffner, Board **reconvenes**; Roll Call: All Aye

**Adopt 2020 Budget.** Finance Director Ed Widman reviewed the General Operating Fund Summary. Pete said that, in light of the pandemic and stay-at-home orders, he has revised revenue estimates, cutting sales tax by \$750,000, interest income by \$300,000, casino distribution by \$70,000 and Local Government Funds by \$75,000. The 2020 budget is down 1% compared to 2019.

The total budget of \$130.7 million is up \$3.8 million, or approximately 3%, compared to the 2019 budget of \$127 million. Mr. Shoffner asked how the County's overall financial health was during this crisis. Pete said we have a four-month reserve, and he would like to keep that. Although we have money set aside, we will have to watch the budget closely for the next couple of years. With \$2.4 million in requests from departments and elected officials above certified revenues, everyone has been told that most of these will not be considered for another few months. The Commissioners thanked all the officials for their cooperation during this unique situation.

On motion of Mr. Shoffner and second of Mr. Old, Board **adopts Annual Appropriation Resolution for 2020 Budget** (spending plan); Roll Call: All Aye (#20-121)

**Pete Daniel re Various Issues.**

**County Facilities Utilities.** Pete is in the process of negotiating prices for electric services at County facilities. A motion has been prepared giving him authority to set those prices, at a meeting he has scheduled tomorrow.

**Seal Coat.** The County Engineer is asking the Board to approve his proposal to seek bids for placing seal coat (tar and chip) on County roads. However, the Commissioners have been clear on their thoughts of that, stating earlier that they would not sign any contract to have this program move forward. It was recommended that they also disapprove the cost proposal. Pete has also been informed that Mr. Farschman recently sent a letter to the townships and Berlin Heights, regarding the decision against seal coat. Every year, he bids those projects out for the townships in order to get the best pricing. Mr. Farschman told the Trustees that he will not do that this year, as a result of the Commissioners' position. Pete responded to that letter, contacting the townships and Berlin Heights and letting them know that the Commissioners will step in and help them. In the meantime, a plan is being discussed. The Commissioners were disappointed that Mr. Farschman would do that to the townships over a dispute with the Board. Hopefully, it is just a misunderstanding.

On motion of Mr. Shoffner and second of Mr. Old, Board authorizes County Administrator Pete Daniel to **accept pricing and execute contracts for natural gas and electric power purchasing for County facilities**, through the CCAO Service Corporation; Roll Call: All Aye

On motion of Mr. Shoffner and second of Mr. Old, Board adopts resolution entering into Contract Amendment No. 6 with **ICP, Inc.**; Roll Call: All Aye (#20-122 - extending the term of the contract on a month-to month basis)

On motion of Mr. Shoffner and second of Mr. Old, Board adopts resolution **authorizing payment to Friends Service Co., Inc.** for payment of supplies provided to Common Pleas Court - Judge Binette; Roll Call: All Aye (#20-123)

On motion of Mr. Shoffner and second of Mr. Old, Board adopts resolution **authorizing payment to Lucas County Coroner** for payment of services provided to the Coroner; Roll Call: All Aye (#20-124)

On motion of Mr. Shoffner and second of Mr. Old, Board adopts resolution **accepting the Greater Erie County Enterprise Zone Tax Incentive Review Council (T.I.R.C.) recommendation** and approving the continuation of tax abatement, Community Reinvestment Area, and Tax Increment Financing Agreements for the hereinafter delineated companies in the Greater Erie County Enterprise Zone of the tax year 2019; Roll Call: All Aye (#20-125)

On motion of Mr. Shoffner and second of Mr. Old, Board adopts resolution ratifying the agreement between the **Erie County Commissioners/Erie County Department of Job and Family Services and AFSCME Ohio Council 8, Local 3616**; Roll Call: All Aye (#20-126)

Board approves **Revised Auditor's Certificates** for the following:

- **Blue Technologies** in an additional amount of \$720.00 re service agreement on a Konica Minolta bizhub C308 printer/copier/scanner for DOES Billing Office.
- **Northwest Group Services Agency** in an additional amount of \$1,400.00 re on-line open enrollment and Flexible Spending Account and COBRA administration for the Erie County employees' health insurance program.
- **Executive Cleaners** in an additional amount of \$600.00 re dry cleaning services for Sheriff's Office.
- **ICP, Inc. dba Institutional Care Pharmacy** in an additional amount of \$8,000.00 re providing adult incontinent care products for residents at The Meadows at Osborn Park.

Board approves **Equipment Outlay and Request Form** for **ECDJFS** re National Webcheck Fingerprint System in the amount of \$6,250.00.

Board approves Personnel Action Forms for **The Meadows at Osborn Park** re **Amber Gentry**, from full-time LPN to PRN LPN effective 3/29/20; **Deven Taylor**, full-time STNA, resignation effective 3/25/20; and **Saundra Tyce**, full-time LPN, termination due to three no call, no shows effective 3/15/20.

Received copy of Notice of Entry of Order (I) approving the disclosure statement; (II) approving solicitation and notice materials; (III) approving forms of ballots and election forms; (IV) establishing solicitation and voting procedures; (V) establishing procedures for allowing certain claims for voting purposes; (VI) scheduling a confirmation hearing and (VII) establishing notice and objection procedures in regard to **Gemstone Solutions Group, Inc., et al.**, in the United States Bankruptcy Court for the Eastern District of Virginia, Richmond Division, Case No. 19-30258 (KLP).

Received copies of two letters from Heffler Claims Group, Claims Administrator, P.O. Box 58234, Philadelphia, Pennsylvania re **FirstEnergy Solutions Corp. Bankruptcy**, Case NO. 18-50757 (Bankruptcy Court, Northern District Ohio).

Received copies of memos from Ohio Department of Job and Family Services re **County Financial Participation Percentage Rate for Job and Family Services Programs in State Fiscal Year 2021 and County Share of Public Assistance Expenditures, Mandated Share for State FY 2021.**

Received cover letter and copy of **2019 Safe Harbour Domestic Violence Shelter annual report.**

Received copy of letter to Village of Berlin Heights and Berlin, Florence, Gorton, Huron, Margareta, Milan, Oxford, Perkins and Vermilion Township Trustees from Pete Daniel, County Administrator, re assistance with **Chip Seal Program**.

Received copy of 2/26/20 Erie Ottawa International Airport Authority Board meeting minutes, 3/25/20 meeting agenda, and financial information as of February 29, 2020.

Received copy of 2/18/20 **Mental Health & Recovery Board of Erie & Ottawa Counties** meeting minutes.

On motion of Mr. Old and second of Mr. Shoffner, Board recesses into **Personnel Session** re **Compensation**; Roll Call: All Aye

On motion of Mr. Old and second of Mr. Shoffner, Board **reconvenes**; Roll Call: All Aye

Board approves Personnel Action Form for **Commissioners' Office** re **Pete Daniel**, County Administrator, all hours worked over 40 regular hours will be paid at time plus on-half due to Governor's COVID-19 emergency declaration effective 3/9/20.

On motion of Mr. Old and second of Mr. Shoffner, Board **adjourns** at 11:45 a.m.; Roll Call: All Aye