

ERIE COUNTY COMMISSIONERS

REGULAR SESSION

WEDNESDAY, MAY 6, 2020

ALL PRESENT

President Shenigo called the meeting to order at 9:30 a.m. and opened with the Pledge of Allegiance. In order to remain compliant with the Governor's orders, public attendance has been limited and this meeting is accessible through the Zoom platform.

On motion of Mr. Old and second of Mr. Shoffner, Board **recesses** into **Executive Session** re **Security**; Roll Call: All Aye

On motion of Mr. Old and second of Mr. Shoffner, Board **reconvenes** at 10:30 a.m.; Roll Call: All aye

Two citizens have phoned in to join the meeting: John Jones of Huron, and Roger Hunker, Development Associate for Apex Energy.

On motion of Mr. Shoffner and second of Mr. Old, Board **approves the minutes of the April 8 Commission meeting**; Roll Call: All Aye

Pete Daniel re Various Issues.

Tax Revenues. Pete reported casino taxes for the first quarter of the year were down 8%, or \$20,000, from the previous year.

He has not received official numbers for lodging tax collections, but first quarter receipts are up 18% for the first five months of the year. However, it is still early and he said it is expected that we will see the bottom drop out of that revenue source.

Resurfacing Program. Pete has talked to Project Engineer Tim Lloyd in the County Engineer's office regarding the impact reduced revenues will have on that budget. The cost estimate submitted by the Engineer to resurface County roads will cost \$1.2 million. Also, this morning he was advised that Ceylon Road will receive hot in-place recycled pavement instead of just a top layer, which will increase the cost of that project. Because of that, Pete is suggesting that the Commissioners wait to approve that cost estimate until updated budget numbers are provided.

Utility Aggregation. The County is beginning the process of negotiating prices for the natural gas aggregation program. The contract will not have to be signed until later this summer. Pete said that, based on the current situation, we should get good numbers for the County's residents.

Steve Poggiali, Regional Planning, re Forelands Regional Medical Center Tax Abatement. An Enterprise Zone Agreement has been prepared for Firelands Regional Medical Center for construction of facility to house primary care practices and administration services at the former Drug Mart property on Perkins Avenue. The terms of the agreement allow for a 60% abatement for ten years. Plans are for a building up to 45,000 square feet, at an approximate cost of \$14,850,000, including \$1,850,000 for land acquisition, \$11,050,000 in new construction, \$650,000 for machinery and equipment, and \$1,300,000 for furniture and fixtures. This will allow FRMC to retain 28 full-time and six part-time positions, and hire an additional 19 employees by December 31, 2025. In addition, FRMC has agreed to pay an annual monitoring fee up to \$500.00. Steve noted that the agreement falls below the statutory requirement for school board approval, but both Perkins Local Schools and the Perkins Township Trustees have supported it.

On motion of Mr. Shoffner and second of Mr. Old, Board adopts resolution authorizing the execution of an agreement with **Firelands Regional Medical Center**, making certain findings, and authorizing the appointment of a Tax Incentive Review Council with respect to the Greater Erie County Enterprise Zone; Roll Call: All Aye (#20-137)

On motion of Mr. Shoffner and second of Mr. Old, Board authorizes Melissa A. Tomaro, Assistant Finance Director, to sign the State-Local Agreement and all necessary documents related to the **Ohio Emergency Management Agency Public Assistance Grant Program**; Roll Call: All Aye

On motion of Mr. Shoffner and second of Mr. Old, Board appoints Robert Quinn to the **Erie-Ottawa International Airport Authority** for a three-year term expiring December 31, 2022; Roll Call: All Aye

On motion of Mr. Shoffner and second of Mr. Old, Board adopts resolution declaring certain Erie County equipment surplus and ordering same to be sold by **Internet auction**; Roll Call: All Aye (#20-138)

On motion of Mr. Shoffner and second of Mr. Old, Board adopts resolution authorizing **amendments to the Erie County Electric Aggregation Plan of Operation and Governance**; Roll Call: All Aye (#20-139)

On motion of Mr. Shoffner and second of Mr. Old, Board adopts resolution authorizing the County Auditor to make **budget modifications** re General Operating Fund: Human Resources; and Motor Vehicle License & Gas Tax Fund; Roll Call: All Aye (#20-140)

On motion of Mr. Shoffner and second of Mr. Old, Board adopts resolution declaring necessity to levy a renewal of an existing tax, at the same rate, in excess of the ten (10) mill limit for the purpose of providing for the current operating expenses of the **Erie County General Health District** to carry out its health programs, and requesting the Erie County Auditor certify to the Board of Erie County Commissioners, on a form in accordance with Ohio Revised Code Section 5705.03, the amount of tax generated by the proposed tax levy in the amount of five-tenths (0.5) mill, a tax in excess of the ten (10) mill limitation; Roll Call: All Aye (#20-141)

On motion of Mr. Shoffner and second of Mr. Old, Board adopts resolution **authorizing the filing of an application with the Ohio Department of Transportation** by Erie County Administrator Pete Daniel for grants through the US DOT Federal Transit Administration (FTA), as authorized under Federal Transit laws, as codified, 49 USC Section 5310, enhanced mobility of seniors and individuals with disabilities, Ohio's Specialized Transportation Program and executing a contract with the Ohio Department of Transportation upon project approval; Roll Call: All Aye (#20-142)

On motion of Mr. Shoffner and second of Mr. Old, Board adopts resolution executing payment of **Then and Now Certification** presented by the County Auditor pursuant to O.R.C. 5705.41(d)1, and authorizing the drawing of warrant(s) in payment of amounts due upon contract or order; Roll Call: All Aye (#20-143)

On motion of Mr. Shoffner and second of Mr. Old, Board adopts resolution authorizing amendments to **the Erie County Natural Gas Aggregation Plan of Operation and Governance**; Roll Call: All Aye (#20-144)

On motion of Mr. Shoffner and second of Mr. Old, Board adopts resolution entering into Amendment No. 2 to an agreement with **Corso's Flower and Garden Center**; Roll Call: All Aye (#20-145 - extending the term of the contract providing mowing services to DOES through 11/15/20)

On motion of Mr. Shoffner and second of Mr. Old, Board adopts resolution confirming an agreement between **Erie County Sheriff and the Village of Castalia**; Roll Call: All Aye (#230-146 - providing law enforcement services for the Village)

Commissioners Old and Shoffner approve and execute Subdivision Plat re Windamere Subdivision No. 5, Phase 1, being part of Original Lot 3, Beatty 1732 Acre Tract Section 3, and part of Original Lot 26 Hallam Tract Section 2, Township 6 North, Range 23 West, Perkins Township. (Mr. Shenigo abstained due to the fact that he is the developer of this subdivision.)

Board approves Revised Auditor's Certificate for **Wickens Herzer Panza** in an additional amount of \$167,462.00 re providing legal services for DOES related to the Huron County hauling contract litigation.

Board approves Revised Auditor's Certificate for **JCI Jones Chemicals** in an additional amount of \$10,813.50 re providing sodium bisulfite solution for DOES - Huron Basin Wastewater Treatment Plant.

Board approves Revised Auditor's Certificate for **CompManagement** in an additional amount of \$10,800.00 re administering Erie County's Workers' Compensation program.

Board approves Change Order No. 1 to **Mosser Construction** requesting the use of rock excavated from unclassified excavation re Columbus Avenue Replacement Project for County Engineer.

Board executes **Proclamation** for the Class of 2020 at Edison, EHOVE, Huron, Kelleys Island, Margaretta, Perkins, Sandusky, St. Mary Central Catholic, Townsend Community and Vermilion High Schools.

Board executes **Certificate of Retirement** to Monette Collart, The Meadows at Osborn Park.

Board executes letter to Sima Merick, Executive Director, Ohio Emergency Management Agency, 2855 W. Dublin-Granville Road, Columbus, re **Public Assistance Grant Program through FEMA**.

Board approves **Request to Carry Over Vacation** for **Pete Daniel**, Commissioners' Office.

Board approves Personnel Action Forms for **DOES** re **Zachary Basting**, Engineering Technician II, rate increase due to completion of third year of employment effective 5/15/20; and **Daniel Rickenbaugh**, Equipment Operator I - Landfill, longevity increase effective 5/17/20.

Board reviews the following documents approved the County Administrator Pete Daniel, per authority under Resolution No. 20-103 and No. 20-128:

- **Dockets** dated April 13, 20 and 27, 2020
- **Then and Now Certifications** dated April 13, 20 and 27, 2020
- **Supplemental appropriation** re Remote Technology Grant Fund, dated 4/9/20
- **Interfund transfer** re Erie County Sewer Fund; Bay View Sewer Rev Bond Payment Fund; and Bayview Sewer Rev Bond Debt Sv R Fund, dated 4/14/20
- **Interfund transfer** re Workforce Innovation & Opportunity Act Fund; and Public Assistance Fund, dated 4/14/20
- **Supplemental appropriation** re Landfill Operations fund, dated 4/15/20

- **Interfund transfer** re General Operating Fund: Commissioners General and General Obligation Bonds Fund, dated 4/23/20
- **Supplemental appropriation** re Care Facility Capital Improvement Reserve Fund, dated 4/4/20
- **Supplemental appropriations & budget modification** re Foreclosure Action - Binette Fund; Targeted Comm Alt To Prison Grant Fund; and General OPS - FCFC Fund, dated 4/23/20
- **Memorial Day appropriations**, per O.R.C. 307.66, dated 4/24/20
- **Interfund transfer** re General Operating Fund: Soil & Water Conservation; and Soil & Water Conservation Fund, dated 4/28/20
- **Memorandum of Understanding** between Securus Technology and the Erie County Jail amending the term of the agreement and changing pricing and billing - COVID response

Revised Auditor's Certificates:

Clerk of Courts:

- **Dietrich, LLC** in an additional amount of \$950.00 re providing courier services
- **Dietrich, LLC** in an additional amount of \$950.00 re providing courier services for Title Office
- **Ohio Telecom** in an additional amount of \$645.00 re phone services

Dog Pound:

- **Ohio Telecom** in an additional amount of \$460.00 re phone services fees for Dog Pound, dated 4/21/20.

DOES:

- **Civil and Environmental Consultants** in an additional amount of \$150,000.00 re providing engineering services related to the Landfill expansion project PTI, dated 4/14/20
- **JCI Jones Chemicals** in an additional amount of \$14,791.50 re providing sodium hypochlorite solution for Huron Basin Wastewater Treatment Plant, dated 4/15/20
- **Poggemeyer Design Group** in an additional amount of \$10,650.00 re providing professional services related to the Huron Basin Sludge Dewatering Project, dated 4/16/20
- **Mobile Analytical Services** in an additional amount of \$35,959.75 re providing laboratory services, dated 4/15/20
- **Dietrich Company** in an additional amount of \$3,760.00 re providing courier services, dated 4/21/20
- **Ohio Telecom** in an additional amount of \$2,200.00 re monthly phone service fees
- **MT Business** in an additional amount of \$1,750.00 re purchase of a Ricoh 2200 plotter at the Huron Basin Wastewater Treatment Plant

Facilities Department:

- **Corso's Flower & Garden Center** in an additional amount of \$45,000.00 re providing lawn care and grounds maintenance services

Human Resources:

- **Medical Mutual Services** in an additional amount of \$349,000.00 re providing specific and aggregate stop loss insurance for Erie County medical benefits
- **Superior Dental Care** in an additional amount of \$240,000.00 re administering dental insurance coverage for Erie County employees
- **Medical Mutual Services, LLC** in an additional amount of \$170,000.00 providing third party administrative services for the Erie County employee health benefit plan
- **Reliastar Life Insurance Company** in an additional amount of \$60,000.00 re providing life insurance coverage to Erie County employees
- **VSP** in an additional amount of \$59,000.00 re vision coverage for Erie County employees
- **UIS Insurance & Investments** in an additional amount of \$27,000.00 re providing consulting services for Erie County's health care benefits
- **Superior Dental Care** in an additional amount of \$21,000.00 re administering dental insurance coverage for Erie County employees
- **VSP** in an additional amount of \$6,500.00 re vision plan coverage for Erie County employees
- **US Bank Equipment Finance** in an additional amount of \$2,850.00 re lease for a Xerox VersaLink C7030T2 copier

ECDJFS:

- **Erie County Prosecutor's Office** in an additional amount of \$25,000.00 re providing legal counsel regarding the administration of funding received under Title IV-E of the Social Security Act
- **US Bank Equipment Finance** in an additional amount of \$6,000.00 re providing a lease for Xerox AltaLink B8075H2 Copier

The Meadows at Osborn Park:

- **CHS Erie Management** in an additional amount of \$350,000.00 re providing management services necessary for the efficient administration and operation
- **D & G Focht Construction** in an additional amount of \$15,090.32 re renovations
- **Ohio Telecom** in an additional amount of \$2,935.00 re phone services fees

Municipal Court:

- **Dietrich, LLC** in an additional amount of \$3,375.00 re providing courier services
- **MT Business Technologies** in an additional amount of \$1,650.00 re Ricoh MP 3554SP copier

Probate Court:

- **Dietrich, LLC** in an additional amount of \$375.00 re money courier services.

Public Defender's Office:

- **US Bank Equipment Finance** in an additional amount of \$3,000.00 re providing a lease for Xerox VersaLink C7030t2 copier
- **Ohio Telecom** in additional amount of \$1,005.00 re monthly phone services fees

Recorder's Office:

- **De Lage Landen** in an additional amount of \$1,400.00 re leasing a Konica Minolta bizhub 458e printer/copier/scanner

Regional Planning:

- **US Bank Equipment Finance** in an additional amount of \$6,400.00 re providing a lease for Ricoh IM C4500 color copier and Ricoh MP CW2201SP wide format color system.

Sheriff's Office:

- **Aramark Correctional Services, LLC** in an additional amount of \$158,000.00 re providing inmate food services at the Jail
- **General Health District** in an additional amount of \$157,500.00 re providing medical and nursing services for inmates
- **Doug H. Kilbride** in an additional amount of \$11,200.00 re original radio tower agreement
- **General Health District** in an additional amount of \$3,500.00 re providing general dentistry services for inmates
- **FTG of Greater Ohio, LLC** in an additional amount of \$2,300.00 re lease and maintenance on HP E67550 and HP M552 color LaserJet copiers
- **Marlin Leasing Corp.** in an additional amount of \$2,000.00 re providing an equipment lease contract on two Sharp copiers
- **Accurate Business Machines** in an additional amount of \$1,000.00 re providing support services on the dispatch machine

Change Order No. 3 to **All Phase Power and Lighting** requesting additional time for completion of project re The Meadows at Osborn Park Building Renovations - Electrical (51 days)

Change Order No. 1 to **D & G Focht Construction** in an additional amount of \$15,090.32 re renovations at The Meadows at Osborn Park - General Contractor

Change Order No. 2 to **Gallagher Plumbing** requesting an extension of time for completion re renovations at The Meadows at Osborn Park - Plumbing (seven days)

Change Order No. 2 to **S.A. Communale** requesting an extension of time for completion re renovations at The Meadows at Osborn Park - Fire Protection (51 days)

Equipment Outlay and Request Form for **The Meadows at Osborn Park** re two Latitude 5500 laptops in the amount of \$2,375.94.

Purchasing Policy Temporary Addendum for critical supplies, effective April 1, 2020 until further notice.

Pay Estimates No. 1 and 2 to **K.E. McCartney & Associates** in the amounts of \$417.88 and \$1,185.83 re Columbus Avenue Structure P-209 Replacement Project.

Pay Estimate No. 1 to **Mosser Construction** in the amount of \$4,856.24 re Columbus Avenue Structure P-209 Replacement Project (less \$4,856.24 retainage).

Request to Carry Over Vacation for **Kevin Marenberg**, Facilities Department.

Personnel Action Forms:

DOES

- **Anthony Schaefer**, Maintenance Repair III - Collection, longevity increase effective 4/19/20

Facilities

- **Nancy Broderick**, Office Manager, Custodial Coordinator, longevity increase effective 3/27/20

IT/EMA

- **Tim Jonovich**, EMA/IT Director, additional pay for hours worked over 40 regular hours for duration of Governor's COVID-19 emergency declaration effective 3/9/20

ECDJFS

- **Chelsey Billman**, Social Service Worker 3, longevity pay effective 4/11/20; and **Cindy Hahn**, Investigator II, longevity increase effective 4/26/20

The Meadows at Osborn Park

- **Tracy Arison**, full-time STNA, rate increase effective 4/21/20; **Monette Collart**, full-time LPN, retirement effective 5/15/20; **Alyssa McKenzie**, full-time STNA, employment effective 4/27/20; **Jodi Nolan**, part-time RN Supervisor, rate increase due to completion of probation effective 4/11/20; **Tammy Paynter**, full-time STNA, employment effective 4/6/20; **Tammy Paynter**, full-time STNA, termination due to three no call/no shows effective 4/15/20; **Shanine Peden**, part-time LPN, resignation effective 5/8/20; **Myranda Sargent**, full-time LPN, termination due to three no call/no shows effective 4/19/20; **Jamie Slatzer**, full-time STNA, termination due to three no call/no shows effective 4/13/20; **Jabri Turner**, full-time STNA, rate increase due to going back to third shift effective 2/20/20; **Leticia Wright**, full-time STNA, rate decrease due to taking first shift position effective 4/19/20

Regional Planning

- **Timothy King**, Senior Planner, end of working out of classification pay effective 4/20/20

Travel Request Form for **ECDJFS** re **Belinda Sibert Biemler, Amber Hohler, Rebecca Diekman, Tina Krueger, Sherri Routsong, or Brian Bixler**, attending Ohio Department of Job and Family Services County Agency Technical Strategy Committee meeting in Columbus, Ohio, on 5/29/20 at no cost.

Board received and reviewed the following:

Received copy of **Order of Discharge** from United States Bankruptcy Court, Northern District of Ohio, Case No. 19-33944-maw re Amy Reedy.

Received letter from Ohio Department of Natural Resources re **request for Shore Structure permit application for Winnebago Avenue**.

Received copy of Notice of Appeal of Appellants, Innogy Renewables US, LLC and Hardin Wind, LLC in the Supreme Court of Ohio in the matter of the Ohio Power Siting Board's Consideration of Ohio Amd. Code Chapter 4906-4, Case No. 19-778-GE-BRO.

Received copy of **Lake Erie Shores & Islands Quarterly Report** for January - March 2020.

Received copy of **Serving Our Seniors Director's Report** for FY 2020 quarter ending March 31.

Received letter from Serving Our Seniors **requesting levy options for the Senior Services Tax Levy to be placed on ballot in November 2020**. Referred to Auditor for requested information.

Received copy of **Monthly Financial Report** for the month ending April 30, 2020 from Erie County Auditor, per O.R.C. 319.15.

Received letter from County Engineer **requesting correction to Commission meeting minutes from March 18, 2020** (page 2, paragraph 5 under the Budget Work Session). The County Engineer referred to his letter to the Commissioners dated March 17, 2020 providing requested information. County Administrator Pete Daniel noted that Finance requested detailed amounts and accounts on 3/17/20, and the County Engineer's letter did not suffice request.

Received letter from Sheriff Sigsworth requesting \$250.00 to be charged on **gasoline credit cards** for the month of June 2020, per O.R.C. 301.27.

Received letter from Sheriff Sigsworth re **Transportation of Prisoners Report**, per O.R.C. 325.07.

Received copy of Press Release from Erie County Veterans Service Commission re **updated coronavirus protocol for Veterans Service Office**.

Received copy of 3/25/20 **Erie-Ottawa International Airport** Authority meeting minutes, 4/22/20 meeting agenda, and financial information for the months ending March 2019 and 2020.

Received copy of 3/17/20 **Mental Health & Recovery Board** meeting minutes and 2020 attendance roster.

Received copy of letter to Biagio Impala, Huntington National Bank, Corporate Trust, 200 Public Square, CM 23, Cleveland, Ohio, from Pete Daniel, County Administrator, re **Erie County Sports Park Project Series 2016 Construction Funds Phase II Account #1582002157**.

Received copy of letter to Peter Schade, Erie County Health Commissioner, from Pete Daniel, County Administrator, re **approval of Local Board of Health Policy resolution 2006-05**.

Received copy of memo to Elected Officials, Board, Agencies and Department Heads, from Ed Widman, Finance Director, re **Second Amendment to the 2020 Budget Policies**.

Received copies of two memos to Erie County Budget Commission Members from Ed Widman, Finance Director, re **2020 Revised Estimated Resources**.

Received copy of letter to Tanowa Troupe, Secretary, Ohio Power Siting Board, Docketing Division, 180 E. Broad Street, 11th Floor, Columbus, from Vorys, Sater, Seymour and Pease, LLP, Columbus, Ohio, re **Supplemental Certificate of Filing of Appellants Innogy Renewables US, LLC and Hardin Wind LLC, Case No. 19-778-GE-BRO**.

Received copy of 4/6/20 **Veterans Service Commission** meeting minutes.

On motion of Mr. Old and second of Mr. Shoffner, Board **adjourns** at 10:50 a.m.; Roll Call: All Aye