

(Court)

County, Ohio

vs. Plaintiff,-----

Defendant

**STATUTORY DEMAND FOR PAYMENT OF DEBT AND NOTICE OF PENDENCY OF GARNISHMENT PROCEEDINGS**

*This demand served in writing on the within named*  
*\*by delivering it to h----- by personal service on*  
*the ----- day of ----- 19----- by the court at his*  
*usual place of residence.*  
*\*by sending it by registered or certified letter to*  
*h----- usual place of residence on the ----- day*  
*of ----- 19-----*  
*\*by sending it by regular mail on the ----- day*  
*of ----- 19----- (as evidenced by a properly*  
*completed and stamped certificate of mailing by*  
*regular mail)*  
 \*Efface one of these statements so that the one remaining  
 will show the true manner of service.

(Signature)

(Title)  
4

**PAYMENT TO AVOID GARNISHMENT**

To: -----  
(Name of Creditor)

-----  
(Address of Creditor)

To avoid the garnishment of personal earnings of which you have given me notice I enclose \$-----  
to apply towards my indebtedness to you. The amount of the payment was computed as follows:

- 1. Total amount of indebtedness demanded: (1) \$ -----
- 2. Enter the amount of your earnings after deductions required by law,  
owed to you for the previous pay period (but do not enter earnings  
owed for a period exceeding one month): (2) \$ -----
- 3. Enter your pay period (weekly, bi-weekly, semi-monthly, monthly): (3) -----
- 4. Enter an amount equal to 25% of the amount on line 2: (4) \$ -----
- 5. (A) The current Federal minimum hourly wage is -----  
(to be filled in by Creditor)  
You should use the above figure to complete this portion of the  
form. If you are paid weekly, enter thirty times the current federal  
minimum hourly wage; if paid bi-weekly, enter sixty times the cur-  
rent federal minimum hourly wage; if paid semi-monthly, enter  
sixty-five times the current federal minimum hourly wage; if paid  
monthly, enter one hundred thirty times the current federal  
minimum hourly wage: (5A) \$ -----
- (B) Enter the amount by which the amount on line 2 exceeds the  
amount on line 5(A): (5B) \$ -----
- 6. Enter the lesser of the amounts on lines 1, 4 or 5(B). Send this amount  
to the creditor along with this form after you have signed it: (6) \$ -----

*I certify that the statements contained above are true to the best of my knowledge and belief.*

-----  
(Signature of Debtor)

-----  
(Print Name and Residence Address of Debtor)

*I certify that the amount shown on Line 2 is a true statement of the debtor's earnings.*

-----  
(Print Name of Employer)

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(Signature of Employer or Agent)