

ERIE COUNTY COMMISSIONERS

REGULAR SESSION

WEDNESDAY, SEPTEMBER 16, 2020

ALL PRESENT

President Shenigo called the meeting to order and opened with the Pledge of Allegiance.

On motion of Mr. Old and second of Mr. Shoffner, Board approves the minutes of the **September 2 and September 9, 2020** Commission meetings; Roll Call: All Aye

Bid Opening re **Rock Salt for Highway Ice Control** for **County Engineer**; Purchasing Coordinator Leah Trumpower opens same:

COMPANY		AMOUNT	BID BOND
Compass Minerals America Overland Park, KS 66201	delivery	\$44.20 per ton	X
	pick up	\$41.00 per ton	
Morton Salt Chicago, IL 60606	delivery	\$48.13 per ton	X
	pick up	\$42.00 per ton	
Detroit Salt Detroit, MI 48217	delivery	\$45.89 per ton	X
	pick up	\$45.89 per ton	
Cargill Deicing Technology North Olmsted, Ohio 44070	delivery	\$40.19 per ton	X
	pick up	\$40.00 per ton	

ESTIMATE

On motion of Mr. Old and second of Mr. Shoffner, Board receives bids for **Rock Salt for Highway Ice Control** and refers same to County Engineer and Purchasing Department for review and recommendation back to the Board; Roll Call: All Aye

On motion of Mr. Old and second of Mr. Shoffner, Board **recesses** into Investment Board Meeting; Roll Call: All Aye

On motion of Mr. Old and second of Mr. Shoffner, Board **reconvenes**; Roll Call: All Aye

Pete Daniel re Various Issues.

Gas and Lodging Taxes. Pete has been monitoring revenue streams and mentioned the state has not released sales tax collections yet. Gas tax collections for September, which is July sales, totaled \$326,000.

With the Governor instituting a raise in gas tax, it was estimated that gas tax sales should bring in \$3.9 million this year to Erie County. This is \$1.5 million more than last year due to the gas tax increase. But, due to the lagging economy, it is likely to be \$300,000 below the estimate.

Lodging taxes are down 47% through September. Last year, all revenues totaled \$5.9 million, but we are only estimated to receive \$3.3 million this year.

On motion of Mr. Old and second of Mr. Shoffner, Board adopts resolution confirming an agreement between the **Erie County Sheriff and Bowling Green State University, Firelands Campus**; Roll Call: All Aye (#20-220 - providing two deputy sheriffs for additional policing services at Firelands Campus from 7/1/20 through 6/30/21)

On motion of Mr. Old and second of Mr. Shoffner, Board adopts resolution entering into an agreement with **Visiting Nurse Hospice and Health Care DBA Promedica Hospice**; Roll Call: All Aye (#20-221 - inpatient services and respite care to hospice patients at The Meadows at Osborn Park)

On motion of Mr. Old and second of Mr. Shoffner, Board adopts resolution entering into an agreement with **Visiting Nurse Hospice and Health Care DBA Promedica Hospice**; Roll Call: All Aye (#20-222 - providing hospice services to patients at The Meadows at Osborn Park)

On motion of Mr. Old and second of Mr. Shoffner, Board adopts resolution **authorizing \$29,533.24 Kelleys Island Drainage Project Special Assessment Bonds, Series 2020**; Roll Call: All Aye (#20-223)

On motion of Mr. Old and second of Mr. Shoffner, Board adopts resolution declaring certain Erie County Equipment surplus and ordering same to be sold by **Internet auction**; Roll Call: All Aye (#20-224)

On motion of Mr. Old and second of Mr. Shoffner, Board adopts resolution declaring certain items surplus and ordering same to be **discarded or salvaged**; Roll Call: All Aye (#20-225)

On motion of Mr. Old and second of Mr. Shoffner, Board adopts resolution **approving a transfer of funds**; Roll Call: All Aye (#20-226 - Public Assistance and Child Support Enforcement Agency for JFS)

Board reviews the following documents approved by the County Administrator Pete Daniel, per authority under Resolution No. 20-103 and No. 20-128:

- **Then and Now Certification** dated 9/10/20
- **Docket** dated 9/10/20
- **Supplemental appropriations** re General Operating Fund: Information Technology, Sheriff, and Sheriff - Civilian Fingerprint

- **Supplemental appropriations** re General Operating Fund; Public Assistance Fund; Motor Vehicle License and Gas Tax Fund; and 2203.201(A) Computers Fund
- **Inter-fund Transfers** re General Operating Fund: Planning Department; Metropolitan Planning Organization Fund; General Operating Fund: Emergency Management; Emergency Management Fund; and Hazmat Fund
- **Supplemental appropriation and Budget modification** re General Operating Fund: Facilities; and Strong Families Grant Fund

Contract:

MedArbor, LLC contract in the amount of 40,000.00 re providing clinical laboratory services for The Meadows at Osborn Park.

Revised Auditor's Certificates:

- **ICP, Inc. dba Institutional Care Pharmacy** in an additional amount of \$50,000.00 re providing pharmaceuticals to The Meadows at Osborn Park.
- **Smartbill** in an additional amount of \$5,100.00 re processing monthly utility bills for DOES.
- **De Lage Landen Financial Services** in an additional amount of \$462.00 re leasing a Konica Minolta bizhub C308 printer/copier/scanner for DOES Billing Office.
- **Blue Technologies, Inc.** in an additional amount of \$2,500.00 re providing lease and service agreement on a Konica Minolta bizhub C454e copier for The Meadows at Osborn Park.

Memorandum of Understanding between **Erie County Economic Development Corporation and Erie County** for the purpose of granting \$50,000 in CARES Act Funds to ECEDC to support a small business grant program offered through the RISE program to provide economic support to those businesses impacted by the COVID-19 pandemic.

Travel Request Form:

- **Emeline Clyburn and Michelle Schultz, ECDJFS**, attending ShadowBox Facilitator Practice in Findlay, Ohio, on 9/23/20 at no cost.

Personnel Action Forms:

Commissioners

- **Hank Solowiej**, Fiscal Administrator, third step pay increase during probation period effective 9/9/20.

Facilities

- **Nancy Broderick**, Office Manager/Custodial Coordinator, longevity increase revised due to error on last form, effective 3/27/20.

Job and Family Services

- **Sarah Clemons**, Clerk 1, resignation effective 9/4/20.

The Meadows at Osborn Park

- **Sally Bigenho**, full-time STNA, termination per phone conversation effective 8/31/20.

- **Stephanie Fleming**, full-time STNA, resignation effective 9/5/20.
- **Eva Hooven**, from full-time RN to PRN RN effective 9/15/20.
- **Cheryl Kaleta**, full-time STNA, resignation effective 8/31/20.
- **Alyssa McKenzie**, PRN STNA, termination due to not working hours in past thirty days effective 9/9/20.

Board reviews the following:

Received letter from Sheriff Sigsworth re **Fines and Costs from September 2019 through August 2020**, per O.R.C. 311.16.

Received copy of memo to Erie County Budget Commission Members from Ed Widman, Finance Director, re **2020 Revised Estimated Resources**.

Received copy of 9/4/20 **Erie County Hazard Mitigation Plan meeting** minutes and **Erie County Natural Hazards Mitigation Plan Update** from Erie County EMA.

Received copy of 8/17/20 **Veterans Service Commission** meeting minutes.

On motion of Mr. Old and second of Mr. Shoffner, Board **recesses** into **Executive Session** re **Pending Litigation** and **Personnel Session** re **Compensation**; Roll Call: All Aye

On motion of Mr. Old and second of Mr. Shoffner, Board **reconvenes**; Roll Call: All Aye

Pete said early on in the COVID-19 pandemic, Erie County was expecting to take a large shortfall both economically and financially, expecting a \$4.5 million loss to the General Fund. Although still losing GF money, Erie County is doing better than expected. Therefore, the Commissioners have discussed and decided that as of the end of this pay period, September 19, 2020, Erie County non-bargaining unit employees will no longer be required to take furlough (leave without pay). The employees that have participated in the mandatory cost savings program will also be reimbursed the amount of furlough used as of September 19, 2020. Erie County has already received \$2 million in CARES Act monies that has been spoken for, but Erie County is prepared to receive another \$2.6 million soon. The Commissioners recognize the hard work being done by employees during the pandemic, so they have decided to also give all full-time permanent employees a \$750 one-time bonus. Permanent part-time employees will be provided a prorated share of \$750.

The Commissioners realized that certain employees should be eligible for hazard pay based on continuous interaction in a closed environment due to the unique circumstances surrounding non-bargaining county employees who work in the Meadows at Osborn Park nursing home. All non-bargaining unit employees at The Meadows at Osborn Park are eligible to receive a \$2,000 bonus, \$1,250 from Commissioners and \$750 from Meadows CARES funds. Those employees working on the COVID unit, will also be earning additional hourly hazard pay rate.

Sheriff's employees will be earning CARES hazard pay of \$3,000 for working through the pandemic. Mr. Shenigo noted he would like to give Job and Family Services and DOES workers a \$750 bonus as well. Memorandums of Understanding will need to be composed for departments that have unions, i.e. Job and Family Services and DOES. Mr. Shenigo stated that Pete and Hank will start working on those right away.

On motion of Mr. Old and second of Mr. Shoffner, Board **authorizes County Administrator Pete Daniel to amend the 2020 Budget Policies and Guidelines, effective immediately and start the process of Memorandums of Understanding**; Roll Call: All Aye

On motion of Mr. Old and second of Mr. Shoffner, Board awards bid re **Job and Family Services Transportation Services** to **D&D Rides**, Berlin Heights, Ohio, in the amount of \$160,000, **City of Sandusky**, Sandusky, Ohio, in the amount of \$294,973.00, and **Majestic Transportation, Inc.**, Sandusky, Ohio, in the amount of \$297,826.00, as the best bids which meets all specifications and upon the recommendation of JFS Director and Purchasing Department; Roll Call: All Aye

On motion of Mr. Old and second of Mr. Shoffner, Board awards bid re **Wahl Road Bridge Ma-516 Replacement** to **Great Lakes Demolition Company**, Vickery, Ohio, in the amount of \$216,811.00, as the lowest and best bid which meets all specifications and upon the recommendation of the County Engineer; Roll Call: All Aye

On motion of Mr. Old and second of Mr. Shoffner, Board **adjourns** at 11:40 a.m.; Roll Call All Aye