

ERIE COUNTY COMMISSIONERS

REGULAR SESSION

WEDNESDAY, SEPTEMBER 2, 2020

ALL PRESENT

President Shenigo called the meeting to order and opened with the Pledge of Allegiance.

On motion of Mr. Old and second of Mr. Shoffner, Board approves the minutes of the **August 26, 2020** Commission meetings; Roll Call: All Aye

Bid Opening re **Wahl Road Bridge Ma-516 Replacement**, Margaretta Township for **County Engineer's Office**; Project Engineer Matt Rogers opens same:

COMPANY	AMOUNT	BID BOND
IPS Rossford, Ohio 43460	\$312,844.79	X
Schirmer Construction, LLC North Olmsted, Ohio 44070	\$439,339.00	X
Great Lakes Demolition Company Vickery, Ohio 43464	\$216,811.00	X
<b>ESTIMATE</b>	<b>\$277,200.00</b>	

On motion of Mr. Old and second of Mr. Shoffner, Board receives bids re **Wahl Road Bridge Ma-516 Replacement** and refers same to County Engineer's Office for review and recommendation back to the Board; Roll Call: All Aye

**Public Comment/Media Questions re Agenda Items.**

Roger Hunker, Apex Energy, just wanted to follow up from previous Commission Meeting where he presented the alternative energy project known as Bedrock Solar. The Commissioners' asked if the PILOT was negotiable, with Mr. Hunker responding no, per Ohio Revised Code. His company does not plan to file the PILOT until October 1, 2021, so the Commissioners will not be formally asked to approve this program until then, leaving them time to consider this project.

On motion of Mr. Old and second of Mr. Shoffner, Board **recesses** into **Erie County Solid Waste Management District Board Meeting**; Roll Call: All Aye

On motion of Mr. Old and second of Mr. Shoffner, Board **reconvenes**; Roll Call: All Aye

On motion of Mr. Old and second of Mr. Shoffner, Board authorizes County Administrator Pete Daniel to sign **the Erie County Indirect Cost Allocation Plan for 2019**; Roll Call: All Aye

On motion of Mr. Old and second of Mr. Shoffner, Board adopts resolution authorizing the County Auditor to make a **supplemental appropriation** re Coronavirus Relief Fund HB481 Fund; Roll Call: All Aye (#20-215)

Commissioner Old made a motion entering into a contract agreement with **Janotta & Herner** to complete alterations in the Board of Elections Office.

Pete mentioned Board of Elections has received approximately \$40,000 in Federal monies for the Help America Vote Act. The alterations being requested are to make the front counter ADA compliant and to secure the office from the public. Mr. Old said the counter alterations are due to the alleged accessibility of the voter registration cards. He questioned why they couldn't be moved to a different location. Mr. Shenigo remembers when the Board of Elections asked for General Fund monies to hire a full-time IT person for their cyber security upgrades, but Erie County's IT Department was able to complete the project. Mr. Old asked if an invoice was ever sent to Board of Elections for this project, with Pete stating no. Mr. Old believes this is project is a wish not a want. Pete did mention that the Board of Elections had estimated this project at \$30,000 - \$40,000 during the budget process; it is now \$7,900.

Mr. Old withdrew his motion for Janotta & Herner contract agreement.

On motion of Mr. Old and second of Mr. Shoffner, Board adopts resolution **approving and levying assessments for the Kelleys Island Airport Drainage Improvement, Ditch #139**, Erie County, Ohio; Roll Call: All Aye (#20-216)

On motion of Mr. Old and second of Mr. Shoffner, Board adopts resolution **accepting the amounts and rates as determined by The Budget Commission and authorizing the necessary tax levies and certifying them to the County Auditor**; Roll Call: All Aye (#20-217)

Board executes **Certificate of Achievement** to Roger Stanley, Facilities Department, for five years of service with Erie County.

Board approves **authorization for cash disbursement form for Commissioners' Office**.

Board approves **Engineer's Estimate of Cost** in the amount of \$200,661.40 re Curve Realignment for Berlin Township and Townsend Township for County Engineer's Office.

Board approves Personnel Action Forms for **Commissioners' Office** re **Erin Paolano**, from Assistant Clerk of the Board to Clerk of the Board effective 9/1/20; and **Alicia Stefano**, from part-time General Office Clerk to part-time Administrative Assistant effective 9/1/20.

Board approves Job Description for **Administrative Assistant - Commissioners' Office**.

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Board reviews the following documents approved by the County Administrator Pete Daniel, per authority under Resolution No. 20-103 and No. 20-128:

- **Budget** modification re General Operating Fund: Facilities
- **Inter-fund Transfers** re Children Services Fund; Child Support Enforcement Agency Fund; and Public Assistance Fund
- **Budget modifications and supplemental appropriations** re General Operating Fund: Commissioners - Administration; and CF Capital Improvement Reserve Fund
- **Supplemental appropriation** re General Operating Fund: Information Technology
- **Supplemental appropriation** re Public Assistance Fund
- **Supplemental appropriation** re Security Details Fund
- **Interfund transfer** re General Operating Fund: Planning Department; and Metro Planning Organization Fund
- **Supplemental appropriations** re General Operating Fund; DD - Operating Fund; Public Assistance Fund; Real Estate Assessment Fund; Hazmat Fund; Erie County Sewer Fund; Water District Fund; Landfill Operations Fund; and Care Facility Operations Fund
- **Supplemental appropriation** re General Operating Fund

**Governmental Aggregation Program Agreement** between Erie County Commissioners, a member of the CCAOSC Energy Solutions, and Volunteer Energy Services, Inc. re **providing natural gas aggregation services to Erie County residents** for the October 2020 billing period through September 2022 billing period.

**Travel Request Form:**

- **Jeff Fantozzi**, Auditor's Office, attending National Institute of Technology Training in Findlay, Ohio, on 9/21 and 9/22/20 in an estimated amount of \$20.00.

**Personnel Action Forms:**

Facilities:

- **Nancy Broderick**, Office Manager/Custodial Coordinator, longevity increase effective 3/27/20
- **Dawn Green**, Custodian I, longevity increase effective 8/23/20

**Personnel Action Forms:**

The Meadows at Osborn Park:

- **Shirley Moncure**, full-time STNA, rate increase due to completion of six years of employment effective 8/25/20
- **Aleighsia Wilson**, full-time STNA, employment effective 8/31/20

**Request for Recruitment** for The Meadows at Osborn Park re **Activities Director**.

**Job Description** re **Activities Director** for The Meadows at Osborn Park.

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Board received and reviewed the following:

Received copy of letter to Brenda Cronin, Executive Director, Erie-Ottawa Mental Health and Recovery Board, 1907 East Perkins Avenue, Sandusky, from Pete Daniel, County Administrator, for **funding requests submitted**.

Received copy of **Monthly Financial Report** from the Auditor's Office for the month ending 8/31/20.

Received copy of **Magistrate Order** re U.S. Bank, NA, etc. vs. Matthew Brammer, et al, Erie County Common Pleas Court Case No. 2020-CV-0289.

Received copies of three memos to Erie County Budget Commission Members from Ed Widman, Finance Director, re **2020 Revised Estimated Resources**.

On motion of Mr. Old and second of Mr. Shoffner, Board **recesses** into **Personnel Session** re **Compensation** with Pete Daniel and Hank Solowiej;  
Roll Call: All Aye

On motion of Mr. Old and second of Mr. Shoffner, Board **reconvenes**; Roll Call: All Aye

On motion of Mr. Old and second of Mr. Shoffner, Board **adjourns** at 11:25 a.m.; Roll Call: All Aye

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meet 20-32