

ERIE COUNTY COMMISSIONERS

REGULAR SESSION

WEDNESDAY, SEPTEMBER 9, 2020

ALL PRESENT

President Shenigo called the meeting to order and opened with the Pledge of Allegiance.

Pete Daniel had no issues to discuss.

On motion of Mr. Old and second of Mr. Shoffner, Board adopts resolution **granting forgiveness of water and sewer charges** for various uncollectible accounts in the Erie County Water and Sewer Districts; Roll Call: All Aye (#20-218)

On motion of Mr. Old and second of Mr. Shoffner, Board adopts resolution entering into an agreement with **Erie Blacktop, Inc.**; Roll Call: All Aye (#20-219 - employee parking lot repairs and resurfacing at The Meadows at Osborn Park)

Board reviews the following documents approved by the County Administrator Pete Daniel, per authority under Resolution No. 20-103 and No. 20-128:

- **Docket** dated 8/31/20
- **Then and Now Certification** dated 8/31/20
- **Supplemental appropriation** re Capital Improvements Fund; and General OPS - FCFC Fund
- **Budget modification** re Public Assistance Fund
- **Supplemental appropriation** re Compensated Reserve Fund

Revised Auditor's Certificate for **JCI Jones Chemicals** in an additional amount of \$2,850.00 re providing sodium bisulfite solution for DOES - Huron Basin Wastewater Treatment Plant

Pay Estimate No. 6 to **Mosser Construction, Inc.** in the amount of 42,894.47 re Columbus Avenue Structure P-209 Replacement for County Engineer.

Pay Estimate No. 3 (final) to **N & N Construction Company** in the amount of \$34,439.04 re Haber Road Structure V-105 Replacement in the City of Vermilion and Vermilion Township, Erie County for County Engineer.

Change Order No. 1 (final) to **N & N Construction Company** in a **decreased** amount of \$2,003.02 re Haber Road Structure V-105 Replacement in the City of Vermilion and Vermilion Township, Erie County for County Engineer.

Change Order No. 2 (final) to **Erie Blacktop, Inc.** in a **decreased** amount of \$24,896.61 re Village of Berlin Heights West Main Street Improvements for Regional Planning (CDBG).

Travel Request Forms:

Facilities Department:

- **Roger Stanley**, Vehicle Maintenance, traveling to Norwalk, Ohio to pick up parts on 9/2/20 at no cost.

Human Resources:

- **Nancy Ostrander** and **Matt Wilson**, Director and Assistant Director, attending 2020 Virtual Annual Ohio HR Conference on 9/22 - 9/24/20 in an estimated amount of \$599.00.
- **Nancy Ostrander** and **Matt Wilson**, Director and Assistant Director, attending NPELRA 2020 Virtual Annual Training Conference in the amount of \$299.00.

Personnel Action Forms:

Job and Family Services:

- **Sarah Clemons**, Clerk 1, resignation effective 9/4/20

The Meadows at Osborn Park:

- **Kyndra Koenig**, part-time STNA, rate increase due to completion of probation effective 6/21/20

Microfilm Department:

- **Michelle Stevens**, Records Specialist, rate increase for added duties assisting Clerk's Office effective 9/1/20
- **Lori Yancy**, Records Specialist, rate increase for added duties assisting Clerk's Office effective 9/1/20
- **Jacalyn Yost**, Archivist/Records Administrator, rate increase for added duties assisting the Clerk's Office effective 9/1/20

Satisfaction of Mortgage to Chester Williams and Beth Bolduc Williams in the amount of \$15,000.00 for property located at 1515 Hayes Avenue, Sandusky.

Board received and reviewed the following:

Received letter from Sheriff Sigsworth re **Transportation of Prisoners Report**, per O.R.C. 325.07.

Received letter from Sheriff Sigsworth re estimate of \$250.00 to be charged on **gasoline credit cards** for the month of October 2020, per O.R.C. 301.27.

Received letter from Sheriff Sigsworth re **Jail Meal and Turn Key Report** for the month of August 2020, per O.R.C. 311.20.

Received letter from Sheriff Sigsworth **requesting separation pay** from the Compensated Special Reserve Fund for Anthony Gibbs, who resigned from the Sheriff's Office. Board approves request.

Received letter from Kevin Baxter, Erie County Prosecutor, **requesting separation pay** from the Compensated Special Reserve Fund for Margaret Gallagher, who retired from the Prosecutor's Office. Board approves request.

Received letter from Ed Widman, Finance Director, **requesting separation pay** from the Compensated Special Reserve Fund for Carolyn Hauenstein, who retired from the Commissioners' Office. Board approves request.

Received letter from Philip J. Weilnau, 13218 Schug Road, Milan, re **summary of Weilnau Family Farms LLC's proposal to create and operate a leaf composting facility in the Village of Milan.**

Received copy of letter to The Honorable Robert DeLamatre, Juvenile Court, from Ohio Department of Youth Services re **approval of program amendment for RECLAIM Ohio and Youth Services Grant for FY 2020.**

Received letter from Environmental Design Group re **notice of Sandusky Bay Pathway site visits.**

Received letter from Great Lakes Community Action Partnership re **26th Annual People Helping People Fund campaign.**

Received cover letter and copy of **annual report of criminal cases** from Kevin Baxter, Erie County Prosecutor, per O.R.C. 309.16.

Received copy of memo to Erie County Budget Commission Members from Ed Widman, Finance Director, re **2020 Revised Estimated Resources.**

Received copy of Press Release re **positive test result of COVID-19 at The Meadows at Osborn Park.**

Received copy of 8/19/20 **Vermilion Township Board of Trustees** meeting minutes.

On motion of Mr. Old and second of Mr. Shoffner, Board **recesses** into **Personnel Session** re **Compensation** with Pete Daniel and Hank Solowiej; Roll Call: All Aye

On motion of Mr. Old and second of Mr. Shoffner, Board **reconvenes**; Roll Call: All Aye

On motion of Mr. Old and second of Mr. Shoffner, Board **adjourns** at 10:20 a.m.; Roll Call: All Aye