

ERIE COUNTY DEPARTMENT OF ENVIRONMENTAL SERVICES- SEWER RULES

ADOPTED JANUARY 13, 1992

RESOLUTION NO. 92-15

AMENDED RESOLUTIONS:

NO. 93-156, 97-51, 99-75, 99-265, 07-286,

09-243, 11-305, 13-335, 14-263

RULE 1 - APPLICATION FOR SEWER SERVICE CONNECTION PERMIT

Section 1. All applications for installation of sanitary sewer service connection permits must be submitted to the Department of Environmental Services, 554 River Road, P.O. Box 469, Huron, OH 44839. A current application can be obtained by going to our website: www.eriecounty.oh.gov/does and then select FORMS. You will see TAP APPLICATIONS and then select SEWER TAP APPLICATION. Remember you will need to choose an Erie County Registered Contractor. The current registered installing contractors list is also available at our website by going to: www.eriecounty.oh.gov/does and then CONTRACTOR REGISTRATION. Select the current years Erie County Registered Service Line Installation Contractors list.

Section 2. Applications for sanitary sewer service connection permits must be purchased before a structure is connected to the sanitary sewer and are required when:

- A. When a sewer is available for use and accessible to the premises (home or business) and the structure is located within 200' of the right-of-way where the sewer is located per Ohio Revised Code 6117.51. The Sanitary Engineer will send said property owner a Notice-to-Connect letter, giving the owner six (6) months from the date of said Notice to purchase a Connection Permit and hire a Registered Contractor to install the service connection. Should the connection not be installed by the required date, the County will request the Erie County General Health District and Erie County Prosecutor to enforce the connection. Three (3) months after the date of said Notice-to-Connect, Erie County Sewer District shall begin charging the Owner a minimum monthly sewer bill. No person shall construct or maintain any privy, privy vault, septic tank, cesspool or other facility intended for the disposal of sewage or liquid or semi-liquid wastes, once notice to connect to the public sewer is issued.
- B. A structure is expanding potentially resulting in increased water use;
- C. A change in use of the structure resulting in increased water use or potentially increased wastewater strength, and
- D. Any time an exterior private sewer outside the structure is being installed or altered which connects to or will connect to a County sanitary sewer.

Section 3. Applications must be made by the owner of the premises to be served by the service connection or by an authorized representative of such owner.

RULE 1 - APPLICATION FOR SERVICE CONNECTION PERMIT (Continued)

Section 4. Applicants shall provide all necessary information and complete application forms. Upon completion of the application the Department of Environmental Services shall, within a period not to exceed ten (10) working days, review the application, determine property location and verify ownership, compute the service connection charge and other applicable tap-in fees or charges and notify the applicant by regular mail service with regard to the full amount to be paid by the applicant to the County for the desired service connection. At the time of such notification, the Sanitary Engineer shall request permission, in writing, from the applicant to perform an inspection of the premises to be connected to the public sewer for the purpose of determining compliance with the provisions of Rule 8 of the Rules for the Maintenance, Protection, Use and Operation of the Erie County Sewerage System. Such inspection of the premises shall be conducted at a time mutually agreed to between the applicant and the Sanitary Engineer. No permit for a connection to the public sewer shall be issued until the requirement for inspection, as defined in said Rule 8, has been satisfied.

Section 5. Applicants for an industrial or commercial service connection permits shall furnish information concerning the character of wastes and the layout and design of sewers and waste facilities within the industrial or commercial property of the applicant as required by the County Sanitary Engineer.

Section 6. No permit for a sanitary sewer service connection shall be issued where the residence or other structure for which service is requested is located on premises that does not have an existing public sanitary sewer line across the entire frontage of the parcel without an Accommodation Tap Agreement and Easement for extending the public sanitary sewer line.

ERIE COUNTY DEPARTMENT OF ENVIRONMENTAL SERVICES- SEWER RULES

ADOPTED JANUARY 13, 1992

RESOLUTION NO. 92-15

AMENDED RESOLUTIONS:

NO. 93-156, 97-51, 99-75, 99-265, 07-286,

09-243, 11-305, 13-335, 14-263

RULE 1 – APPLICATION FOR SERVICE CONNECTION PERMIT (Continued)

Section 7. In the case of premises constituting "Condominium Property," as defined in Revised Code Section 5311.01, application for sewer service for the Common Areas and Facilities may be made by the Unit Owners Association and signed for by an officer of the Association. Where sewer service is desired for a Condominium Unit which encompasses an area extending from the ground floor to the roof of the structure in which such unit is located, application must be made by the owner of the Condominium Unit. Each such Condominium Unit shall be served through a service connection provided for that unit. Where sewer service is required for Condominium Units none of which encompasses an area extending from the ground floor to the roof of the structure in which the units are located, the Unit Owners Association may make application for sewer service for such Condominium Units through the same service connection provided for the Common Areas and Facilities, if such application is authorized by the following provisions in either the Declaration of Condominium Ownership or in the bylaws of the Unit Owners Association.

"The Unit Owners Association shall arrange for sewer service to be furnished by Erie County, Ohio through a single service connection for the use and benefit of the Common Areas and Facilities and the several units located in the Condominium Building. For such purpose, the Unit Owners Association (acting on behalf of itself and the Unit Owners) shall make application to Erie County for sewer service subject to and in accordance with the applicable rules and regulations (including, thereafter established by the Board of County, but not limited to, such as fix the liability for the payment of sewerage service charges) then in effect or Commissioners of Erie County, Ohio. The charges made from time to time by Erie County for sewer service furnished through such single service connection shall be paid promptly by the Unit Owners Association and shall constitute part of the common expenses of the operation of the Condominium Property. It is understood by the Unit Owners that if sewerage service charge bills are unpaid, or only partially paid, unpaid balances will be certified to the County Auditor who shall place them upon the real property tax list and duplicate and that such unpaid balances shall become a lien on Condominium Property. The County also may divide such unpaid balances into approximately equal shares in accordance with the number of Condominium Units and each such share will then be certified to the County Auditor who shall place the same upon the real property tax list and duplicate and one such share thereupon shall become a lien on each such Condominium Unit."

ERIE COUNTY DEPARTMENT OF ENVIRONMENTAL SERVICES- SEWER RULES

ADOPTED JANUARY 13, 1992

RESOLUTION NO. 92-15

AMENDED RESOLUTIONS:

NO. 93-156, 97-51, 99-75, 99-265, 07-286,

09-243, 11-305, 13-335, 14-263

RULE 1 - APPLICATION FOR SERVICE CONNECTION PERMIT (Continued)

Section 8. Evidence must be presented that the above provision is in either the Declaration of Condominium Ownership or in the by-laws of the Unit Owners Association and that it has been filed and recorded by the Erie County Recorder before an application for sewer service by the Unit Owners Association for Condominium Units will be accepted by the Department of Environmental Services office.

Section 9. Upon receipt of payment from the applicant in the total amount determined by the Department of Environmental Services and receipt of notification from the Sanitary Engineer that the premises to be connected to the public sewer are in compliance with the provisions of Rule 8, a service connection permit will be issued to the applicant by the Billing Office.

Section 10. If the home or business is sold where the sanitary sewer service connection is to be installed after a tap permit is purchased, the permit will remain with the property address and not the previous property owner. No refund of the tap permit will be disbursed to the previous property owner.